

 **Grand Prix of Figure Skating® 2021/22**



 **Grand Prix of Figure Skating® 2021/22.**

NHK Trophy

国際スケート連盟公認グランプリシリーズ2021/22
2021**NHK**杯 国際フィギュアスケート競技大会

ANNOUNCEMENT



NHK Trophy 2021

An International Senior Competition

for

Men, Women, Pairs and Ice Dance

organized by

Japan Skating Federation

held in

Tokyo / JPN

November 12-14, 2021

A competition as part of the



Grand Prix of Figure Skating® 2021/22

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

First and foremost, the following information is subject to a timely normalization of the coronavirus situation allowing the safe organization of the ISU Grand Prix events this Autumn. The ISU is closely monitoring the respective developments in consultation with the organizing ISU Members and with the expectation and hope that the situation will be restored to normal as quickly as possible. The ISU Grand Prix of Figure Skating events and Final will be subject to the local entry, travel and sanitary measures as well as subject to compliance with the ISU Guidelines for ISU Figure Skating Events during the Covid-19 pandemic (<https://www.isu.org/inside-isu/covid-19>) in place before and during the respective event. The ISU will inform ISU Members in case of any development or related decision.

The **NHK Trophy 2021** will be conducted in accordance with the ISU Constitution and General Regulations 2021, the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2021, and all relevant ISU Communications.

Participation in the **NHK Trophy 2021** is open to all Competitors who belong to an ISU Member and qualify with regard to eligibility according to ISU Constitution and General Regulations Rule 102, provided their ages fall within the limits specified in ISU Rule 108, paragraph 3.a) and they meet the participation, citizenship and residency requirement in ISU Rule 109, and ISU Communication No. 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

Entries can only be made through the ISU Members. With reference to the Announcement of the ISU Grand Prix of Figure Skating 2021/22 the event is only open to invited competitors.

2. TECHNICAL DATA

Place	Yoyogi National Stadium 1st Gymnasium 2-1-1 Jinnan, Shibuya-ku, Tokyo, 150-0041 Japan (an indoor ice-rink with the ice surface of 60 x 30 m, air-conditioned and heated)	
MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2021, Rule 611, paragraphs 1 and 2. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2021, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
WOMEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2021 Rule 611, paragraphs 1 and 2. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2021, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.



PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2021, Rule 620, paragraphs 1 and 2 for 2021/22. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pair Skating 2021, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
ICE DANCE	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2021 Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communication 2371 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2021, Rule 710. The required elements to be skated are those listed in ISU Communication 2371 and subsequent updates. Duration: 4 min., +/- 10 sec.

3. ENTRIES

3.1 Confirmation of Entries

In accordance with the ISU Grand Prix of Figure Skating 2021/22 announcement, entries can only be made for skaters/couples who are qualified and/or selected for invitation. The confirmation of the entries must be submitted by **August 15, 2021** latest to

Japan Skating Federation

Attn: Tomoko Doi (Ms.)

Japan Sport Olympic Square

4-2, Kasumigaokamachi, Shinjuku-ku, Tokyo 160-0013, Japan

Email: entries@skatingjapan.or.jp

with a copy to

ISU Secretariat

e-mail: entries@isu.ch

Changes or substitutions require the approval of the ISU Grand Prix Coordination Group.

3.2 Entries by Name

All entries for the ISU Grand Prix of Figure Skating Events must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information must also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

3.2.1 Entries of Competitors

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>



and will be submitted via the ORS simultaneously to the:

Japan Skating Federation

Attn: Tomoko Doi (Ms.)

email: entries@skatingjapan.or.jp

and to

ISU Secretariat

e-mail: entries@isu.ch

not later than **Friday, October 8, 2021 – 20:00 (local time Tokyo)**.

The replacement of Competitors in the ISU Grand Prix of Figure Skating will be made in accordance with Paragraphs 3.5 and 7.6 of the Announcement for the ISU Grand Prix of Figure Skating 2021/22.

3.2.2 Entries of Judges

An entry of competitor(s) is not automatically followed by an entry of a Judge. Participating ISU Members may be invited by the Organizing Member to nominate one or more Judges for one event. Any substitution or changes for any of the invited judges need the approval of the Organizing Member.

The Entries of Judges must be made via the ISU Online Registration System (ORS).

Please observe the restrictions concerning the selection of Judges within the events of the ISU Grand Prix of Figure Skating 2021/22 that no Judge may serve in more than two ISU Grand Prix.

Each panel of Judges will consist of a maximum of 9 Judges but with a minimum of 7 Judges, if possible.

3.2.3 Entries of Team Members

Official entries of Team Leaders, Team Officials, Team Medical Staff, and Coaches will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer. **In order to reduce the number of persons on site, only 1 coach per skater/couple will be accepted, as well as only 1 Team Official. Additionally, no guests or accompanying persons will be accepted, neither will Member Press Officers or chaperones.**

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **Friday, October 8, 2021 – 20:00 (local time Tokyo)**.

4. MEALS, LODGING and TRAVEL EXPENSES

4.1 Meals and Lodging

All participants of the NHK Trophy MUST arrive on Monday, November 8th and depart on Monday November 15th, 2020. Any other arrival and departure dates outside of this period are not permitted.

The organizer will provide and cover the expenses for rooms and meals for all Competitors and Judges participating, beginning with dinner on **Monday, November 8th** until breakfast of the following day of the last competition/exhibition or banquet, whichever is later on **Monday November 15th**.

The organizer will provide and cover the expenses for rooms and meals also for the ISU Representative, the Referees, the Technical Controllers, the Technical Specialists, the ISU Grand Prix Coordinator for the ISU Grand Prix of Figure Skating, the Data and Replay Operators during the same period as indicated for the competitors.

4.2 Travel Expenses

The Organizing Member will pay air travel expenses based on the best available economy airfare rate for all competitors invited to its ISU Grand Prix of Figure Skating event, for all Judges invited, from their domicile to Tokyo and return. If competitors or judges desire to upgrade using miles or fly on a desired airline, the Organizing Committee will review with the understanding that the competitor and/or judge is responsible for



the difference in price from the best available economy airfare available. The air travel expenses of the Referees, Technical Controllers, Technical Specialists and the Data & Replay Operators are covered by the ISU.

Skaters/Judges, who wish to purchase their air tickets directly or make other individual travel arrangements must first have prior approval in writing from the Organizing Committee concerning the acceptance of the air travel costs. For all appointed ISU Event Officials, these should have the confirmation of the ISU before purchasing their tickets.

Japan Skating Federation is the only authorizing body of airline tickets. All participants must agree to the acceptance of the provided tickets when the invitation is accepted. No reimbursement will be made on any airline ticket issued by any other agency or any other airline unless written permission is received from the **Japan Skating Federation** prior to its ticketing.

4.3 Miscellaneous

All extra expenses incurred by any Team Member or any kind of Official will be the responsibility of that person and must be paid prior to departure.

Judges, Referees, Technical Controllers, Technical Specialists and Data and Replay Operators will receive remuneration in accordance with ISU Communication No. 2096 (or any update of this Communication). The honorarium will be provided in hard currency. The remuneration will be paid upon accreditation.

If a skater/couple (seeded or non-seeded) withdraws and/or does not finish an event, that skater/couple's Member Federation is obligated to cover the expenses for air travel, accommodation and meals for the skater/couple and for the Judge, if the Judge is not working in another panel.

5. PRACTICE

Official practice for Competitors begins on **Thursday, November 11, 2021**. The detailed schedule will be issued at the time of registration.

The Organizing Committee will provide limited ice-time in a practice facility on Tuesday, November 9 and Wednesday, November 10, 2021 for the purpose of unofficial practice. The times for the unofficial practice will be communicated to the teams prior to arrival.

6. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343 in the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their Competitor's music as direct attachment to an email to the Organizing Committee (music@skatingjapan.or.jp) until **Monday, November 1, 2021 at 20:00 (local time Tokyo)**.

Please note: some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.

- each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s):

Example:

GER_Men_SP_MUSTERMANN-Max

GER_Men_FS_MUSTERMANN-Max

SUI_Pairs_SP_MUSTERMANN-Erika_MUSTERMANN-Max

- the music files must be sent as **WAV or MP3** file formats. Any other format is not acceptable.
Please note: Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.
- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.



- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the first practice a skater/couple is attending, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: CDs will **not** be accepted by the Organizing Committee.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Singles, for the Rhythm and Free Dance Program for Ice Dance and for the Exhibition must all be entered, in detail, by the ISU Member or the Skater(s) on the ISU PORTAL.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The "Program Content Sheet" must also be submitted before the competition via the ISU PORTAL. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

7. ARRIVAL OF PARTICIPANTS / TEAMS

The participating Teams and all respective team members as well as all Event Officials are required to announce to the Organizing Committee as soon as possible but no later than **Friday, October 8, 2021** the name of the airlines, flight numbers, dates, times of arrival or any other information concerning transportation and arrivals. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

The nearest airports to Yoyogi National Stadium 1st Gymnasium are Haneda Airport (Tokyo International Airport, HND) and Narita International Airport (NRT) and.

Time and / or distance to the official hotel from Haneda Airport: Approx. 40min / 25 km

Time and / or distance to the official hotel from Narita International Airport: Approx. 1h 20min / 77km

The Organizing Committee will provide a bus shuttle to meet the teams on arrival.

8. OFFICIAL HOTEL

Hotel information will be available in the first information document which will be forwarded to the ISU Members at the time of publication of this announcement. Hotel capacities can only be booked via the Organizing Committee. Hotel reservation requests need to be submitted via the ISU Online Registration System (ORS).

9. ACCREDITATION

The official accreditation is planned at the Official Hotel upon arrival.

Accreditation as a Team Member will furthermore be given to all entered Judges, Competitors and one Team-Leader, one Coach per Competitor/Couple, a maximum of one Team Official, provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum



of two medical persons, for which the organizer requests the right to have a medical certification (document) presented before accreditation. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member.

The ISU Member certifies with the entries in ORS the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.

10. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating and Ice Dance 2021, Rule 352 and Rule 353 (Determination and publication of results) will be used.

11. STARTING ORDERS

Considering the current Covid-19 situation and to avoid unnecessary gatherings in each Grand Prix event, the participating Skaters will be listed according to their ISU World Standing placement at the time of the event. The starting order in the Short Program/Rhythm Dance segment will be the reverse order of the ISU World Standing placements. In the case of any tie, there will be a draw to determine who skates first.

Skaters/Couples, who have not received any ISU World Standing points will be listed at the bottom of the ISU World Standing list in country order. There will be a separate draw between those Skaters/Couples with no World Standing points to determine the starting order, following the basic principles of ISU Rule 513. Such draw, if necessary will be conducted at the Team Leaders' Meeting.

For the Free Skating/Free Dance the starting order will be the reverse order of the result after the previous segment.

12. PRESENTATION OF MEDALS

The three best placed skaters/couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

13. POINTS FOR "ISU Grand Prix of Figure Skating"

Points will be awarded as follows:

Men and Women

1 st place	15 points
2 nd place	13 points
3 rd place	11 points
4 th place	9 points
5 th place	7 points
6 th place	5 points
7 th place	4 points
8 th place	3 point

Pair Skating and Ice Dance

1 st place	15 points
2 nd place	13 points
3 rd place	11 points
4 th place	9 points
5 th place	7 points
6 th place	5 points

The points received are of value for the ISU Grand Prix of Figure Skating and the qualification for the ISU Grand Prix of Figure Skating Final. If a skater/couple does not complete an event due to illness or injury, this event will be treated as "not skated", i.e. the result(s) of initial round(s) completed will not count for the Grand Prix ranking order. However, such an event will count as one participation but without receiving credit in the ranking order.



14. PRIZE MONEY

The Global Prize Money per individual event of the ISU Grand Prix of Figure Skating will be:

US\$ 180,000.00

Awarded to winners and placed skaters/couples as follows:

	Men and Women	Pair Skating and Ice Dance (per Couple)
1 st place:	US\$ 18,000.00	US\$ 18,000.00
2 nd place:	US\$ 13,000.00	US\$ 13,000.00
3 rd place:	US\$ 9,000.00	US\$ 9,000.00
4 th place:	US\$ 3,000.00	US\$ 3,000.00
5 th place:	US\$ 2,000.00	US\$ 2,000.00

The individual prize money will be transferred to the ISU Members concerned immediately after the conclusion of the **NHK Trophy 2021**.

Skaters/Couples qualified or invited for the exhibition of an event must participate with an appropriate show number different from their competition programs. Failure to do so will result in a reduction of US\$ 3'000 from the awarded Prize Money.

Skaters/Couples are expected to be ready for any ceremony and/or prize award and participate in press conferences and/or social events if asked by the ISU and/or the event's Organizer. Failure to do so may result in a reduction of awarded Prize Money. The decision to reduce Prize Money will be made by the ISU Representative attending the event, subsequently to be ratified by the Council.

Exhibition Fee

An exhibition fee, to be provided by the Organizing Member, will only be paid to Skates/Couples who are not awarded Prize Money. The exhibition fee is set at US\$ 200.00 for Single Skaters (Men and Women) and US\$ 300.00 for Pairs and Ice Dance Couples.

It shall be allowed to include up to 2 exhibition numbers of either ineligible or eligible skater(s) from the host country having past tradition and/or reputation, but who have not competed in the respective event (herewith called "extra exhibition numbers"). The extra exhibition numbers may not take place after the winners of the respective events who must skate last in the exhibition.

The inclusion of these 2 extra exhibition numbers is subject to the approval of the ISU President, or if not attainable, subject to approval by the Vice President Figure Skating. The above mentioned Exhibition fee does not apply to these skaters.

15. ISU WORLD STANDINGS

World Standing points will also be awarded according to the "World Standings Procedure", that can be found on the ISU website (www.isu.org) under Single & Pairs/Ice Dance – World Standings."

16. ANTI-DOPING CONTROLS

Anti-Doping tests will be carried out according to the ISU Anti-Doping Rules and ISU Anti-Doping Procedures, as given in the applicable ISU Communications (ISU Communications No. 2344 & 2366 or later updates).

17. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.



18. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

Please see the dates and times for all official meeting in the attached schedule. ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend their respective pre and post event meetings. If the event Organizing Member or any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 22.

19. COVID-19

During the current Covid-19 pandemic the health and safety of all participants at ISU Events including the athletes, team members, officials, volunteers, service providers, guests, broadcasters, media, and spectators needs to be given additional attention. Therefore, the ISU has created some Guidelines to help ISU Event Organizers.

These ISU Guidelines describe the minimum sanitary measures that must be put in place to host an ISU Event during the COVID-19 pandemic.

These Guidelines do not, in any case, supersede additional requirements established by the National or Local Public Health Authorities of the hosting country which must be implemented in full.

The Event Health Regulations and information will be send to the participating ISU Members in due time and must be strictly followed by every Event Attendee.

At the current stage the event is planned to be held as a “bubble” event.

20. INFORMATION

For further information, please contact

Japan Skating Federation

Tomoko Doi (Ms.)

Japan Sport Olympic Square

4-2, Kasumigaokamachi, Shinjuku-ku, Tokyo 160-0013, Japan

Tel: +81 3 5843 0415

e-mail: entries@skatingjapan.or.jp

or

International Skating Union

Avenue Juste-Olivier 17

1006 Lausanne, Switzerland

phone: +41 21 612 6666

e-mail: entries@isu.ch



**21. ISU GRAND PRIX OF FIGURE SKATING
ORGANIZING STRUCTURE & CONTACT INFORMATION**

ISU Headquarters

ISU Secretariat
E-mail: entries@isu.ch
fax: +41 21 612 66 77

**ISU Coordinator for the ISU Grand Prix
Coordination Group**

Mr. Alexander Lakernik
ISU Vice-President Figure Skating
E-mail: alex.lak169@gmail.com

ISU Grand Prix Coordination Group (Junior and Senior series)

Mr. Alexander Lakernik, ISU Vice-President of Figure Skating
& Coordinator ISU Grand Prix Coordination Group

Mr. Charles Cyr, ISU Figure Skating Sports Technical Director
Ms. Rita Zonnekeyn, Member S&PTC
Ms. Halina Gordon-Poltorak, Chair IDTC
Ms. Patricia Mayor, ISU Sport Manager Figure Skating (Secretary)

**ISU Grand Prix of Figure Skating Final and ISU Junior Grand Prix of Figure Skating Final
Organizing Member**

Contact: Japan Skating Federation
Ms. Tomoko Doi
Email: doi@skatingjapan.or.jp

**22. EVENT SCHEDULE**

Monday, November 8, 2021	All day	Arrival of all participants
Tuesday, November 9, 2021		Unofficial Practice
Wednesday, November 10, 2021		Unofficial Practice
Thursday, November 11, 2021	All day	Official Practice
	09:00	PAIRS – Technical Panel Meeting
	10:30	Team Leaders Meeting
	10:30	ICE DANCE – Technical Panel Meeting
	12:00	Medical Meeting
	12:00	WOMEN – Technical Panel Meeting
	13:30	MEN – Technical Panel Meeting
	17:00	Referees and Technical Controllers Meeting
	18:00	Judges Meeting
Friday, November 12, 2021	12:30	PAIRS – Short Program
	14:20	ICE DANCE – Rhythm Dance
	16:10	WOMEN – Short Program
	18:00	Opening Ceremony
	19:00	MEN – Short Program
Saturday, November 13, 2021	12:20	PAIRS – Free Skating
		Victory Ceremony Pairs
	14:40	ICE DANCE – Free Dance
	16:40	WOMEN – Free Skating
		Victory Ceremonies Women & Ice Dance
	19:30	MEN – Free Skating
		Victory Ceremony Men
	TBA	All Categories – Technical Panel Review
Sunday, November 14, 2021	08:00	PAIRS – Judges Round Table Discussion
	09:15	ICE DANCE – Judges Round Table Discussion
	10:30	WOMEN – Judges Round Table Discussion
	11:45	MEN – Judges Round Table Discussion
	13:15	Exhibition Gala

Please note: This schedule is subject to changes.