



Finlandia Trophy Espoo 2018

Espoo, Finland

October 05 – 07 2018

ANNOUNCEMENT

Finlandia Trophy Espoo 2018

An International Senior Competition

for

Men, Ladies, Pairs and Ice Dance

organized by

Finnish Figure Skating Association



Espoo, Finland

October 05 – 07 2018

A competition as part of the



**INTERNATIONAL
SKATING UNION**

Challenger Series in Figure Skating 2018/19

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

The **Finlandia Trophy Espoo** will be conducted in accordance with the ISU Constitution and General Regulations 2018, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2018, and the relevant ISU Communications.

Participation in the **Finlandia Trophy Espoo** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Finlandia Trophy Espoo** is part of the ISU Challenger Series in Figure Skating 2018/19 and will be conducted in accordance with additional requirements as specified in the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, ISU Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the ISU Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or an ISU Grand Prix of Figure Skating events does not limit the participation in events of the ISU Challenger Series.

ISU CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the ISU Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different ISU Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form an ISU Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual ISU Challenger Series Ranking in Figure Skating after the last event of the ISU Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151.

3. TECHNICAL DATA

- PLACE** **Main arena: Espoo Metro Arena, Urheilupuistontie 3, 02200 Espoo**
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)
- Practice arena: Espoo Metro Arena, Urheilupuistontie 3, 02200 Espoo**
(an indoor ice-rink with the ice surface of 27 x 58 m, air-conditioned and heated)
- Main and Practice Rink are in the same complex / building.**



MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2018, Rule 611, paragraphs 1 and 2. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2018, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min., +/- 10 sec.
LADIES	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2018, Rule 611, paragraphs 1 and 2. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2018, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min., +/- 10 sec.
PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2018, Rule 620, paragraphs 1 and 2 for 2018/19. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2018, Rule 621 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 min., +/- 10 sec.
ICE DANCE	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2018, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2148, 2164 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2018, Rule 710. The required elements to be skated are those listed in ISU Communication 2148, 2164 and subsequent updates. Duration: 4 min., +/- 10 sec.



4. ENTRIES

4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the ISU Challenger Series in Figure Skating 2018/19.

All entries for the Finlandia Trophy Espoo must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

4.2 Preliminary Entries

The preliminary entries must reach the Organizer **by latest August 06th 2018** by entering the information through ORS.

4.3 Entries by Name

4.3.1 Entries of Competitors

Each ISU Member may enter maximum of three (3) skaters per category in the single skating events and maximum of two (2) Ice Dance couples and Pairs.

The OC reserves the right to limit the number of entries to 24 in each individual discipline, 12 Pairs and 15 Ice Dance couples. All entries will be confirmed to the participating ISU Members after the closing of entries.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Finnish Figure Skating Association

Valimotie 10

00380 Helsinki

e-mail: finlandiatrophy@stll.fi

and to:

ISU Secretariat

fax: +41 21 612 66 77

e-mail: entries@isu.ch

not later than: **Friday, August 31st 2018 at 20:00 h (local time Espoo).**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than **Friday 31st August 2018 at 20:00 h (local time Espoo, Finland).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally

authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **Friday 31st August at 20:00h (local time Espoo, Finland)**.

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

65.00 € per single skater
95.00 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason.

The payment must be done **via the [given web link](#) by Friday, September 7th 2018.**

5. APPOINTED EVENT OFFICIALS

This ISU Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2018 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

6. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with lunch on Thursday 3rd October until breakfast on Monday 8th October.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the ISU Challenger Series in Figure Skating 2018/19 as well as ISU Communication 2151, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "senior" competitions of an ISU Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the "senior" category also in another category (for example Synchronized Skating), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

7. PRACTICE

Practice for Competitors begins on Thursday, **October 3rd**. The detailed schedule will be issued at the time of registration.

8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish competition music of excellent quality on CD in any other approved format, in accordance with Rule 343, paragraph 2. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 2, all covers/discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, rhythm dance, free dance) must be recorded on a separate disc. In addition competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Espoo** is **Helsinki-Vantaa Airport (HEL)** with a distance of **25 km** to the Official hotel.

The Organizing Committee will provide transportation service between the airport/harbor/railway and the Official hotel. The transportation is available from Wednesday, October 3rd to Monday October 8th. Please accept that we need to ask for a nominal transportation fee from all persons participating in this shuttle service. The fee for transportation is 50 € /person (round trip). The transportation must be paid in advance through the [given web-link](#). Please note, that the waiting time for the shuttle service might be in maximum approximately one hour.



All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Sunday September 16, 2018** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

10. OFFICIAL HOTEL(S)

Sokos Hotel Tapiola Garden

address Tapionaukio 3
02100 Espoo, Finland
phone: + 358 20 1234 616
web: <https://www.sokoshotels.fi/en/espoo/sokos-hotel-tapiola-garden/>

Room prices

Single room	91 €/room/night, including breakfast
Double room	101 €/room/night, including breakfast
Double room+ extra bed	121 €/room/night, including breakfast (number of these rooms are limited)

Hotel rooms must be booked directly from the hotel (weblink above). To finalize the booking, the system requires a credit card number. In order to get the above-mentioned rates, book the rooms by **September 16, 2018, 8 pm at latest** by using the reservation code sent to all ISU Members. Organizer Committee cannot guarantee the availability of rooms for bookings which are submitted after the given date. The negotiated rates are valid for bookings between October 3 to October 9. Hotel payments are made upon arrival at the hotel **or** online when making the reservation (following the weblink above)

There is a free shuttle bus transportation service between the Official hotel and the ice rink.

The Organizing Committee will make hotel reservations for Judges and members of the Technical Panel.

11. ACCREDITATION

The official accreditation for Teams will be conducted at the **Sokos Hotel Tapiola Garden** upon arrival starting from Wednesday October 3 at 3 pm.

Accreditation will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **Submitting the entry form the ISU Member certifies the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official Chaperons to join the shuttle bus system of the Organizing Committee.

12. RESULTS AND FREE SKATING STARTING ORDER

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2018, Rule 352 and Rule 353 (Determination and publication of results) will be used.

The starting order for the Free Skating and Free Dance will be in reverse order of the result of the Short Program/Rhythm Dance according to ISU Rule 513 2.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored.

Men and Ladies placed in the 1st place will be awarded with 3'000€ prize money. Winners of the Pairs and Ice Dance categories will receive prize money amount of 4'000€.

Payments will be made through the respective National Associations as per ISU Rule 102. The withholding tax will be deducted according to Finnish law.

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

There will be NO exhibition.

16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Finnish Figure Skating Association

Valimotie 10

00380 Helsinki, Finland

phone: +358 40 940 2023 / Elina Kalminen

e-mail: finlandiatrophy@stll.fi

Please note, that all the entries must be made through ORS. E-mail entries are NOT accepted.

Official competition website: www.finlandiatrophy.com



18. EVENT SCHEDULE

Wednesday,
October 3rd, 2018

All day Arrival of teams
15.00 Accreditation opens

Thursday,
October 4th, 2018

All day Arrival of teams
All day Unofficial practice
16.00 Referees and Technical Controllers Meeting
17.00 Judges' Draw and Meeting
18.00 Individual Technical Panel Meeting (Pairs, Men, Ladies)
Opening Draw

Friday,
October 5th, 2018

Official Practice
Individual Technical Panel Meeting (Ice Dance)
12.00 PAIRS – Short program
MEN – Short program
LADIES – Short program

Saturday
October 6th 2018

Official practice
12.00 ICE DANCE – Rhythm Dance
PAIRS – Free Skating
MEN – Free Skating
Victory Ceremonies for MEN & PAIRS & SyS
PAIRS – Technical Panel Review Meeting
PAIRS – Round Table Discussion for Judges
MEN - Technical Panel Review Meeting

Sunday
October 7th, 2018

Official Practice
13.00 MEN – Round Table Discussion for Judges
LADIES – Free Skating
ICE DANCE – Free Skating
Victory Ceremonies for LADIES & ICE DANCE
LADIES – Technical Panel Review Meeting
LADIES – Round Table Discussion for Judges
ICE DANCE – Technical Panel Review Meeting
ICE DANCE – Round Table Discussion for Judges

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.



FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	06.08.2018
N/A	Composition of Delegation	ORS	31.08.2018
N/A	Entry Form for Competitors	ORS	31.08.2018
N/A	Entry Form for Judges	ORS	31.08.2018
N/A	Team Travel form	ORS	16.9.2018
	Team transportation order	Via weblink	16.9.2018
	Hotel reservation request	Via weblink	16.9.2018
	Visa request form	Via weblink	31.8.2018
	Press Information	Via weblink	31.8.2018
	Competition Music Information	Via weblink	31.8.2018
	Ice Dance Music Information	Via weblink	31.8.2018
	Program Content Form	Via weblink	31.8.2018