



**DENIS TEN
MEMORIAL CHALLENGE 2019**

ANNOUNCEMENT

ALMATY, KAZAKHSTAN
OCTOBER 10 – 13

organized by



1. General Regulations

Almaty is located in the south-east of Kazakhstan, at the foot of the northern of Tien Shan ridge - Zaili Alatau. Almaty city extends about 12.5 miles (20 km) in all directions from its center and is considered one of the most beautiful cities of Kazakhstan. It is very modern city with the population about 1.8 million people that at the same time has a backdrop of mountains. Almaty is well-known in Kazakhstan as the home-town of the famous variety of apples “Almaty apot” and the name of the city is translated from Kazakh as the “grown with apple trees”. Mount Kok-Tyubeh offers a picturesque panorama of Almaty.

The competition will be conducted in accordance with the ISU Constitution and General Regulations 2018, the Special Regulations and Technical Rules Single and Pair Skating and Ice Dance 2018, and the relevant ISU Communications.

Participation is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

2. Technical Data

Competition venue:

All practice and competition will take place at Multifunctional ice complex Halyk Arena that is located in the territory on 11 hectare at the intersection of the Kulzhinsky tract and the Eastern bypass road in the Medeu district of Almaty. This complex features three indoor ice rinks, temperature controlled with two (2) ice surfaces 60m x 30m. There are all the necessary conditions for athletes, referees and the work of media representatives are created. On Halyk Arena territory there is a large and convenient parking and also places for relaxation are provided.

Kulzhinsky tract, 2

Almaty, 050019

Entrance from the Kulzhinsky and from the Talgar tracts.

+7 (727) 315-70-07

Categories:

All categories according to ISU rules for Season 2019/20 and the New Judging System.

Senior and Junior Age Requirements: In accordance with ISU Constitution and General Regulations 2018, Rule 108, Paragraph 3.

Junior:

Junior Men, Junior Ladies:

Short Program The prescribed elements to be skated are those listed in ISU Technical Rule Single and Pair Skating 2018, Rule 611, para 1 and 3 and the respective ISU Communication.

Duration: 2 min., 40 sec. +/- 10 sec.

Free Skating In accordance with ISU Technical Rules Single and Pair Skating 2018, Rule 612 and the respective ISU Communication.

Duration: 3 ½ min., +/- 10 sec.

Senior:

Senior Men, Senior Ladies:

Short Program The prescribed elements to be skated are those listed in ISU Technical Rule Single and Pair Skating 2018, Rule 611, para 1 and 2 and the respective ISU Communication.

Duration: 2 min., 40 sec. +/- 10 sec.

Free Skating In accordance with ISU Technical Rules Single and Pair Skating 2018, Rule 612 and the respective ISU Communication.

Duration: 4 min., +/- 10 sec.

PAIRS

Short Program In accordance with ISU Technical Rules Single & Pair Skating 2018, Rule 620, paragraphs 1 and 2 for 2019/20.

Duration: 2 min., 40 sec. +/- 10 sec.

Free Skating In accordance with ISU Technical Rules Figure

Skating & Pairs Skating 2018, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.

Duration: 4 min., +/- 10 sec.

Senior Ice Dance

Age Requirements In accordance with ISU Constitution and General Regulations 2018, Rule 108, paragraph 3.a)

Rhythm Dance

In accordance with ISU Technical Rules Ice Dance 2018, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communication 2239 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec

Free Dance

In accordance with ISU Technical Rules Ice Dance 2018, Rule 710. The required elements to be skated are those listed in ISU Communication 2239 and subsequent updates. Duration: 4 min., +/- 10 sec

3. Entries

All Federations associated with the ISU may enter up to 3 competitors in each category. The OC reserves the right to limit the number of participants to one in case of overcrowding. The official entry forms must be used.

Passports of the skaters as well as the ISU Clearance Certificate, if applicable, must be presented at the registration latest.

The binding Entry by Name, as well as entry of Judges and delegation has to reach the organizer not later than, the **19th September, 2019.**

3.1. Monitoring/Evaluation

If requested, it is additionally possible that skaters / dance couples can be individually monitored and evaluated. The evaluation will be conducted by international judges / controllers/ specialists after the end of each competition. The entry for the monitoring / evaluation should be made simultaneously with the entry by name not later than, **19th September 2019.**

The entry forms as well as any other form provided by the OC have to be used and must be sent as one file to:

E-Mail: tendenis.memorial@gmail.com

Entries must be accompanied by the official "ISU Declaration Form" as per Rule 131. In case of competitors not being of age (under 18), the Declaration must be co-signed by at least one of the parents or another legal representative. Each Entry Form and Declaration Form must be signed by an authorized ISU Member

Representative such as the President, General Secretary, Executive Director, CEO (Rule 104, paragraph 4).

Please consider, there will be a maximum of 12 competitors in each single event, 8 couples in pair skating event and 12 couples in ice dance event. The OC has right to increase the number of participants at its own discretion. The accepted participants will be confirmed right after the entry deadline that is on the 20th of September (two weeks before the start of competition).

3.2. Entries of Judges

Each participating ISU Member may nominate one Judge for the event in which the Member has Competitor(s) entered. Only ISU Championships and International Judges will be accepted. The OC reserves the right to limit the number of judges in accordance with the number of the Skaters Entries. The Organizing Committee will cover the on-site board and lodging only for judges accepted in the panel from the dinner Tuesday, October 8, until breakfast, October 14. Please be aware that judges not involved in the panel have to cover their own expenses (board and lodging). The confirmation of the list of judges will be announced in due time.

4. Meals, lodging and expenses provided

The OC will provide accommodation and meals (breakfast, lunch, dinner) for all Referees, Judges drawn for the panel, Technical Controllers, Technical Specialists, Data and Replay Operators who are participating in the competition:

From Wednesday, October 8th, 2019, starting with dinner to Monday, October 14th, ending with breakfast.

Lunch and dinner will be provided on a rink, breakfast is to be served at the hotel.

In case if someone wants to come a day earlier or leave a day later than the period that was mentioned above need to cover the expenses by themselves as well as other personal extras.

All other additional costs (extras) must be paid directly to the hotel.

Competitors and all other Team members must cover their own living expenses.

Travel expenses will be paid **only** to the Referees, the Technical Specialists, Technical Controllers, Data and Replay Operators based on economy airfare.

5. Music/ Planned program

All Competitors shall furnish competition music of excellent quality on CD in any other approved format, in accordance with Rule 343, paragraph 2. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Rhythm and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 2, all covers/discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, Rhythm dance, free dance) must be recorded on a separate disc. In addition competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

6. Arrival of Participants/Teams, Transfer and Transportation

The airport of Almaty (Almaty International Airport) is located within the city limits with a distance of 19.7 km to the official hotel and a little less than 12 km to the Halyk Arena that is accreditation place. The Organizing Committee provides special staff members who are responsible for meeting the athletes who arrive as a team (with a coach, a judge, a federation representative) at the airport. A free transfer bus from Almaty airport to the official hotel will be provided too and available for the participants of competition only. If the participant arrives alone, it is recommended to use the taxi services applications such as Yandex or Uber. As well as free shuttle service from the official hotel to the Halyk Arena is also for the athletes and team members only.

7. Official Hotel

Novotel – Almaty City Center Hotel (four-star hotel)
Dostyk 104a, Almaty

Phone:

+7 (727) 355-38-38

+7 (727) 355-39-39

Cost: \$ 80/night – single room;
\$ 100/night – double room.

The hotel is located at the intersection of Abai and Dostyk avenues near the cableway Kok-Tyubeh, the Palace of the Republic and Arman cinema. It offers Wi-Fi, tea and coffee making facilities, a fitness center with a pool, a restaurant with a terrace, a bar, a children's corner, a library and 7 meeting rooms. Novotel Almaty City Center Hotel is a 12-minute drive from 2 Almaty Train Stations and a 30-minute drive from Almaty International Airport. The Hotel provides special offer to the participants of the competition. Please, inform OC about reservations of rooms in advance (complete the Team Travel Form).

Recommended hotels

Hotel reservations can be made at the following hotels:

- a. “Kazakhstan” Hotel, Almaty - Dostyk Street 52/2, 050010 Almaty, Kazakhstan; +7 (727) 291-91-01, +7 (727) 291-91-02
 - four-star 26-storey hotel "Kazakhstan"
 - a historical monument of Almaty.
- b. “InterContinental Almaty” Hotel - Zheltoksan Street 181, 050013 Almaty, Kazakhstan; +7 (727) 250-50-00, +7 (727) 258-21-00
 - five-star 11-storey hotel
 - beautiful views of the Tian Shan Mountains
 - discount for the guests of the competition available.
- c. “Rixos Almaty” Hotel - Seifullina Street 506/99, 050012 Almaty, Kazakhstan; +7 (727) 300-33-00
 - 5-star hotel
 - 0.6 mi from Nikolai Cathedral
 - discount for the guests of the competition available.

8. Accreditation

The official accreditation for Teams is planned at the Halyk Arena ice complex

upon arrival.

Accreditation will be at the Ice Rink starting from the October, 8th, 2019. All Competitors are requested to present a valid passport or personal identity card at the time of registration. Accreditation will be given to all Referees, TC, TS, ATS, Data/Video Replay Operators and Guests. Accreditation as a Team Member will be given to all entered Judges and Competitors, one Team Leader, one coach per Competitor and one Chaperone. Chaperons will not receive accreditation and free transfer privileges.

9. Results

Judging and calculations will be done according to ISU Special Regulations Single and Pair Skating and Ice Dance 2018, Rule 352 and 353.

10. Presentation of medals and Prize money

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists.

The Organizing Committee Foundation as an encouragement of athletes will award a prize money for the final placed skaters/couples.

The total amount of each item as follows:

Senior categories:

Figure Skating				
	Ladies	Men	Ice Dance (per couple)	Pair Skating (per couple)
1 st place	5000	5000	7000	7000
2 nd place	3500	3500	5000	5000
3 rd place	2000	2000	3000	3000

Junior categories:

	Ladies	Men
1 st place	2000	2000
2 nd place	1500	1500
3 rd place	1000	1000

Prize money will be transferred to the respective ISU Member by bank transfer. The withholding tax of Kazakhstan will be deducted.

11. Liability/Insurance

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

12. Exhibition

Exhibition will be held on Sunday, October 13, 2019 at 18:30. All medalists are obligated to perform at the exhibition. We will be glad to invite Competitors to take part in the Exhibitory Performances who were warmly accepted by the audience. The cost is \$200 for Single Competitors and \$300 for Pairs.

13. Visa information

Please check the list of 60 countries that do not require visa if the duration of staying does not exceed 30 days.

14. Information

For information, please contact the Organizational Committee:

e-mail: tendenis.memorial@gmail.com

phone: +7 (727) 328 03 14

For more information about fund, please, visit its official website:

<http://denistenfoundation.org/>

15.Event schedule

Official practice will start on the 9th (Wednesday) of October, 2019.

The detailed practice and competition schedule will be published at the time of registration.

Please, be informed that only the daily starting times are fixed. Following the morning start the time schedule of the event is flexible, which means that in case of cancellations certain categories may start some time earlier than in the Preliminary Schedule. Please be informed that all changes in entries and Preliminary Program can be followed via connection with official e-mail address tendenis.memorial@gmail.com and on the information board in the ice rink. Preliminary schedule is available as Appendix 1 below.

16.Overview of forms

1. Team Travel Form
2. Composition of Delegation
3. Entry Form for Competitors
4. Proposal for Judges
5. Planned Program Content
6. Competition Music Information
7. Ice Dance Music Information
8. Declaration for Competitors and Officials

Please complete the attached forms and send them to the OC by the time of Deadline, September 19th, 2019 (see page 11-21).

Appendix 1

Competitions Schedule

8th of October (Tuesday)

- Arrival

9th of October (Wednesday)

- Trainings
- Meetings
- Drawing of start numbers (Toss)

10th of October (Thursday)

13.00-15.35 – Men (Juniors), Short Program
15.50-18.25 – Ladies (Juniors), Short Program
18.40-19.15 – Open Competitions
19.30-22.15 – Men (Seniors), Short Program

11th of October (Friday)

13.00-16.00 – Men (Juniors), Free Skating
16.15-19.15 – Ladies (Juniors), Free Skating
19.30-22.15 – Ladies (Seniors), Short Program

12th of October (Saturday)

13.00-14.20 – Dance, rhythm dance
14.35-17.45 – Men, Free Skating
18.00-19.15 – Pairs, Short Program
19.30-22.45 – Ladies, Free Skating

13th of October (Sunday)

12.00-13.35 – Dance, Free Dance
14.00-15.30 – Pairs, Free Skating
18.30-21.00 – Exhibition

Winners' and prize-winners' reward ceremony takes place after the completion of each category.



This form must return before

September 19th 2019

PLANNED PROGRAM
CONTENT

ISU-Competition

Almaty, Kazakhstan

October 10th – October 13th, 2019


Category:	Surname	First Name
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	Elements Short Dance
1	
2	
3	
4	
5	
6	
7	
8	

	Elements Free Dance
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	

ISU Member:	
Adress:	Email:
Phone:	Fax:
Date:	Signature

please mail to: Mail: tendenis.memorial@gmail.com

	<p>Deadline for entries: September 19th, 2019</p> <p><u>Composition of</u> <u>Delegation</u> for participation at</p> <p>ISU-Competition Almaty, Kazakhstan October 10th – October 13th, 2019</p>
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Team Leader

	Name	Given Name		Name	Given Name
1			2		

Competitor

	Name	Given Name		Name	Given Name
1			10		
2			11		
3			12		
4			13		
5			14		
6			15		
7			16		
8			17		
9			18		

Judges

	Name	Given Name		Name	Given Name
1			2		

Coaches

	Name	Given Name		Name	Given Name
1			5		
2			6		
3			7		
4			8		

ISU Member:	
Address	
Phone	Fax:
Email:	
Date:	Signature

please mail to: Mail: tendenis.memorial@gmail.com



Declaration

ISU-Competition

Almaty, Kazakhstan

October 10th – October 13th, 2019

Declaration for Competitors and Officials entering ISU Events

(in accordance with ISU Regulations, Rule 131)

Please fill in with type or write in capital letters!

I /we, the undersigned

(full name of Competitor or Official)

born on (day, month, year)

Residing at (full address)

To be entered as (Competitor, Referee, Judge, Technical Controller, Technical Specialist, Data/Replay Operator, Starter, Competitor Steward, Coach, Team Leader, Team Doctor, Physiotherapist, team officials)

Entred by (name of the ISU Member federation)

hereby make the following declaration and confirm that it is applicable to all of the above-mentioned Competitor's or Official's activities, performances, services, rights and responsibilities in all Events and activities conducted under the auspices, sanction or jurisdiction of the ISU. Declarations of Competitors who have not reached the age of 18 (the age of majority in Swiss law which governs ISU matters) must be co-signed by at least one of the Competitor's parents or the Competitor's lawful guardian.

I/we, the undersigned,

- I) *accept the ISU Constitution, which establishes an ISU Disciplinary Commission (Article 24) and recognizes the Court of Arbitration for Sport (CAS), in Lausanne, Switzerland as the arbitration tribunal authorized to issue final and binding awards involving the ISU, its Members and all participants in ISU activities, excluding all recourse to ordinary courts (Articles 25 & 26); and*
- II) *accept the inclusion of the ISU Event in the television and other media exhibition arrangements entered into by the ISU pursuant to ISU Rule 105, and that the Competitor's performance(s) and all activity related to the ISU Event, may be filmed, televised, photographed, identified, and otherwise depicted, recorded and further exhibited and distributed worldwide under conditions and for the purposes now or hereafter authorized by the ISU in relation to promoting the Figure and Speed Skating sports; and*
- III) *confirm that the Competitor or Official entered is eligible to compete/officiate according to ISU Rule 102. (in the case of ineligible skaters entered in Open International Competitions to be crossed out and initialed by the ineligible skater); and*
- IV) *certify and warrant that for Figure Skating ISU Events the music and choreography presented and used by the Competitor in ISU Events or International Competitions have been fully cleared and authorized for public use and television and other media exhibition broadcast and re-broadcast throughout the world without further clearances or payments of any kind on the part of ISU, the Organizing Member, the Organizing Committee or the relevant television network or broadcaster being required; and*
- V) *declare that I/we understand and will comply with ISU General Regulations, Rule 102 paragraph 6.a) for Figure Skating and respectively Rule 102, paragraph 6.b) for Speed Skating regarding the display and non-display of trademarks during ISU Events, including, but not limited to, prize-giving ceremonies, and recognize that negative consequences as outlined in ISU Communication 1625 titled "Uniforms/Racing Suits/Clothing" (or any update of this Communication) will result from non-compliance with its requirements.*
- VI) *am familiar with the ISU Code of Ethics (ISU Communication 1717 or any update of this Communication) as well as ISU Anti-Doping Rules (ISU Communication 1765 & 1800 or any update of these Communications) and also with the current List of Prohibited Substances and Methods and I declare that I will fully comply with such Rules.*

please mail to:

Mail: tendenis.memorial@gmail.com



Declaration

ISU-Competition

Almaty, Kazakhstan

October 10th – October 13th, 2019

Declaration for Competitors and Officials entering ISU Events

(in accordance with ISU Regulations, Rule 131)

Further I/we, specifically, agree

- VII) that personal data are collected by the ISU and such data are stored and used by the ISU, and when necessary, third parties, for the purposes only of, and to the extent necessary only in relation to facilitate their participation in, and/or organizing competitions; personal data may include but will not be limited to full legal name as per national identity documents, address, date of birth, nationality, and sex;
- VIII) that the ISU shares with my National Anti-Doping Organization all my personal data with relevance for the Athlete Biological Passport according to the WADA Operating Guidelines. (For competitors only)
- IX) to the transfer of my/our personal data to the ISU and by them to such third parties, and to the processing of such data and potentially any relevant sensitive personal data (including about unspent criminal convictions), as are necessary for security and other background checks by the ISU in order for them to gain the necessary accreditation for competitions;
- X) that the ISU and other necessary third parties, including National Anti-Doping Organizations, law enforcement and border services agencies, may share amongst themselves and with third parties my/our personal data for the purposes of investigating and/or prosecuting breaches of any of the relevant provisions of the ISU Statutes. This includes in particular my/our personal data with relevance for the Athlete Biological Passport according to the WADA Operating Guidelines (for competitors only) and/or betting rules;
- XI) to the collection and use of personal data and statistics in ISU approved research projects (e.g. athlete biographies, questionnaires, filming, measures, medical encounters etc.) conducted during the competitions;
- XII) to my/our personal data being used in any other way to which I/we provide my/our express consent to the ISU.

Competitor or Official:

Date:

Signature

Competitor's parent or lawful guardian for
Competitors who have not reached the age of 18:

Date:

Signature

ISU Member Representative:

(not applicable for ISU appointed Officials)

Date:

Signature

please mail to:

Mail: tendenis.memorial@gmail.com



**Deadline for entries:
September 19th**

Entry Form for Judges

**ISU-Competition
Almaty, Kazakhstan
October 10th – October 13th, 2019**

ISU Member Federation: _____

Name

Given Name

ICE DANCING

Miss/Mrs./Mr. _____

Substitute: Miss/Mrs./Mr. _____

The undersigned ISU Member hereby certifies that the above named judges qualify with regard to eligibility according to ISU General Regulations 2014, Rule 102.

ISU Member Federation: _____

Date, Signature: _____

please mail to: Mail: tendenis.memorial@gmail.com



**Deadline for entries:
September 19th 2019**

Entry Form

for participation at

**ISU-Competition
Almaty, Kazakhstan**
October 10th – October 13th, 2019

	Surname	First Name	Born	Category
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10				

Teamleader	Surname	First Name
Judge		

ISU Member:	
Address:	
Phone:	Fax:
Email:	

please mail to: Mail: tendenis.memorial@gmail.com

Date:	Signature
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please mail to: Mail: tendenis.memorial@gmail.com



**Deadline for entries:
September 19th 2019**

Ice Dance Music Information

**ISU-Competition
Almaty, Kazakhstan
October 10th – October 13th, 2019**

ISU Member Federation:

Category:

Name of Competitor(s):

1. Short Dance

At all ISU Championships and Competitions competitors are required to list the **rhythm(s) dance(s)** of the music chosen by them for the Short Dance, when submitting the music to the Organizers. This information will be given to the Referee for distribution to the Judges.

1st Rhythm:	
2nd Rhythm:	
3rd Rhythm:	

2. Free Dance

At ISU Championships and International Competitions, couples when submitting their music should inform the Organizing Committee of the title, theme or name of the music of their Free Dance. This information should be included on the judging sheets and announced to the audience prior to the skating of the Free Dance event.

Theme of Free Dance	
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ISU Member Federation:

Date, Signature:

please mail to: Mail: tendenis.memorial@gmail.com



**Deadline for entries:
September 19th 2019**

Dance Music Information

**ISU-Competition
Almaty, Kazakhstan
October 10th – October 13th, 2019**

For pairs and dance couples it is sufficient if one partner fills in the following form

ISU Member:		ISU Abbreviation:	
Competitor(s):	Men Ladies Pairs Ice Dancing		
Short Program / Short Dance		Year of first performance:	
Name of Music:			
1	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	
Name of Music:			
2	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	
Name of Music:			
3	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	
Free Skating / Free Dance		Year of first performance:	
Name of Music:			
1	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	
Name of Music:			
2	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	
Name of Music:			
3	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	
Name of Music:			
4	Composer:	Duration of Music:	
	Orchestra:	Record Label / Number:	

Note: ISU Special Regulations Figure Skating, Rule 378, para. 6 and ISU Special Regulations Ice Dancing, Rule 558, para. 6: „The title of the music of the short and of the free skating programs; original dance and free dance and the names of the composers must be submitted with the entries for the ISU Championships.“

ISU Member Federation: _____

please mail to: Mail: tendenis.memorial@gmail.com

Date, Signature: _____

please mail to: Mail: tendenis.memorial@gmail.com



Team Travel Form

ISU-Competition

Almaty, Kazakhstan

October 10th – October 13th, 2019

This form has to be returned before September 19th 2019

	Name, Given Name	Date of Arrival	Time of Arrival	Flight/Train Number	Arrival Airport/Station	Date of Departure	Time of Departure	Flight/Train Number	Departure Airport/Station
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									

All people should be picked up by bus and the team leader will pay the fee upon arrival in Dortmund at the OC office for the whole team:

Yes: _____ No: _____

ISU Member Federation: _____

Date, Signature: _____

please mail to: Mail: tendenis.memorial@gmail.com