

**25<sup>th</sup> Year of  
PAVEL ROMAN MEMORIAL**

**Olomouc, November 8<sup>th</sup> – 10<sup>th</sup>, 2019  
Czech Republic**



**ANNOUNCEMENT / INVITATION**

**25th Year of  
PAVEL ROMAN MEMORIAL**

**The International Competition in Ice Dancing**

**for**

**Senior and Junior Categories**

**Organized by the**

**Czech Figure Skating Association and  
Figure Skating Club Olomouc**

**November 8<sup>th</sup> - 10<sup>th</sup>, 2019**

**Olomouc, Czech Republic**

## 1. GENERAL REGULATIONS

The **Pavel Roman Memorial** will be conducted in accordance with the ISU Constitution and General Regulations 2018, the ISU Special Regulations and Technical Rules Ice Dancing 2018 and the relevant ISU Communications.

Participation in the **Pavel Roman Memorial** is open to all Competitors who belong to an ISU Member, Rule 109, paragraph 1, and qualify with regard to eligibility, according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and the relevant ISU Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. The passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective Member Federation.

Competitors for Categories Junior and Senior must be entered through their Member Federation.

## 2. TECHNICAL DATA

**2.1. Place** **Zimni Stadion HC Olomouc ( Ice Rink )**  
**Hynaisova 9a, 772 00 Olomouc**  
(ice surface of 60 x 30 m)  
**Mobile phone: +420 606 158 770**

### 2.2. Categories

#### 2.2.1. Senior Ice Dance Rhythm Dance

In accordance with ISU Technical Rules Ice Dance 2018, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2239, 2257 and subsequent updates.

**Duration: 2 min., 50 sec., +/- 10 sec**

#### Free Dance

In accordance with ISU Technical Rules Ice Dance 2018, Rule 710. The required elements to be skated are those listed in ISU Communication 2239, 2257 and subsequent updates.

**Duration: 4 min., +/- 10 sec**

#### 2.2.2. Junior Ice Dance Rhythm Dance

In accordance with ISU Technical Rules Ice Dance 2018, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2239, 2257 and subsequent updates.

**Duration: 2 min., 50 sec., +/- 10 sec**

#### Free Dance

In accordance with ISU Technical Rules Ice Dance 2018, Rule 710. The required elements to be skated are those listed in ISU Communication 2239, 2257 and subsequent updates

**Duration: 3 min., 30 sec., +/- 10 sec.**

## 3. ENTRIES

**All Entries of competitors, team leaders, coaches, chaperons and other persons must be made by the ISU Members and/or clubs and must reach the following address on October 15th, 2019 at latest.**

**Czech Figure Skating Association**  
Václavské nám. 838/9  
110 00 Praha 1 – Nové Město  
Czech Republic  
Phone: +420 230 234 505,  
E-mail: cfsa@czechskating.org

**One copy of the entry form is to be sent to the Organizing Committee.**

With the entry forms, the “Program Content Sheet” must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet must be filled in precisely by each couple. The English language and the element’ terminology listed in the respective ISU Communications must be used.  
**It is not permitted to hand over the Program Content Sheets directly to the acting Officials.**

#### **4. ENTRY FEE**

**The entry fees for all entries are as follows:**

**€ 50,00 per couple.**

**In case no judge has been entered by the respective Member Federation the entry fees for a couple amount to € 100,00**

**Entry fee have to be paid before the competition by bank transfer to the organizing committee.**

**After deadline of entries there is no pay back of entry fees!**

**Entry Fees must be paid till 15th October 2019 latest on the following account (we kindly ask to mention “Name of the skaters and Federation”!)**

**Bank: Komerční banka a.s.**

**Name and address of receiver of payment:**

FIGURE SKATING CLUB OLOMOUC o.s.

Hynaisova 9 a, 772 00 Olomouc

**Bank account:** 43-1203420237/0100 , IBAN : CZ26 0100 0000 4312 0342 0237

**SWIFT - BIC :** KOMBCZPPXXX

**The entry fee will not be refunded in case of withdrawals for any reason.**

**Entries will not be accepted, if the Entry Fee has not arrived at the Organizers account in time.**

#### **5. ENTRIES OF JUDGES**

Each participating ISU Member has the right to nominate one Judge with the qualification of at least Judge for International competitions for the event.

Entries of judges should reach the organizing committee not later than **October 15th, 2019.**

#### **6. MEALS, LODGING and TRAVEL EXPENSES**

The Organizer will cover the expenses for provided rooms and meals for the invited Officials and for one judge from each participating country beginning with dinner on Friday November, 8<sup>th</sup> until breakfast on Monday November 11<sup>th</sup>, 2019. Travel expenses will not be reimbursed to the Judges. Travel expenses will be paid only to the invited Referees, Technical Controllers, Technical Specialists and Data and Replay Operators, based on the economy fare.

All Competitors, Coaches and Team Leaders have to bear their own expenses.

#### **7. RESULTS**

Results in all categories will be calculated in accordance with ISU Regulations 2018, Rules 352 and 353.

## 8. MUSIC

All Competitors shall furnish competition music of excellent quality as a digital audio format, in accordance with Rule 343, paragraph 1. A list of titles, composers and orchestras of the music to be used for the Pattern Dances, Rhythm and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, all files must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (pattern dances, rhythm dance, free dance) must be recorded on a separate file. In addition couples must provide a back-up drive for each program.

**If music information is not complete and/or the music is not provided, accreditation will not be given.**

## 9. ARRIVAL OF PARTICIPANTS

All judges, competitors, team leaders, coaches, chaperons and other persons taking part in the competition are requested to register with the Organizing Committee as soon as possible but not later than on October 15<sup>th</sup>, 2019. The official "Travel form", giving the dates and times of arrival in Olomouc, should be used.

Recommended ways of travelling:

By train from Prague (the International Vaclav Havel Airport Prague) to Olomouc.

By train from the nearest airports of Ostrava (Leoš Janáček Airport, the former Mošnov Airport) and Brno to Olomouc (the distance of 70, respectively 80 kilometres to cover).

The Organizer can provide the teams with the transport from Olomouc hl.n. (the Main Railway Station) to the Flora Hotel and back. Please inform the Organising Committee together with your entry, whether you will be using the transportation offered. Please accept that we have to ask for a transportation fee for all persons participating in this transport service. The payment for the transportation will be made only in cash at the accreditation.

Transportation fee:      Railway station Olomouc – the Flora Hotel or back      CZK 200 per person

## 10. ACCOMMODATION

The official Hotel of 25<sup>th</sup> Pavel Roman Memorial will be the Flora Hotel in Olomouc. The Hotel is located in a quiet street, near the city centre, within a walking distance from the Ice Rink.

The address of the Hotel is:      FLORA HOTEL  
Krapkova 34, 779 00 Olomouc  
Phone: +420 585 422 200  
Mobil: +420 724 030 428  
Fax: +420 585 421 211, +420 585 413 129  
E-mail: hotelflora@hotelflora.cz

The accommodation has been booked in the above given Hotel, meals will be offered in the same Hotel from dinner on Friday, November, 8<sup>th</sup> till breakfast on Monday, November, 11<sup>th</sup> 2019.

**The teams are kindly asked to send their accommodation requests together with the entries. The official "Hotel sheet" should be used.**

## **11. ACCREDITATION**

The official accreditation will be for all participants (Referees, Technical Controller, Technical Specialists, Data and Replay Operators, Judges, Competitors, Coaches and Team Leaders) at the Flora Hotel **on Friday, November 8<sup>th</sup>, 2019** from **13:00 to 15:30 hours**.

The Opening Ceremony and Opening Draws will be held at the Flora Hotel.

## **12. JUDGES MEETING**

The first judges meeting will be **at the Flora Hotel on Friday, November 8<sup>th</sup>, 2019 at 16:00 hours** for all Judges, Referees, Technical Controllers, Technical Specialists and Data & Replay Operators.

The Round Table Discussions are scheduled for Sunday, November 10<sup>th</sup>, 2019 after the competition.

## **13. PRACTICE**

Official practices for Competitors begin on Friday, November, 8<sup>th</sup>, 2019 after the Opening Ceremony. The detailed schedule will be issued at the time of the registration. All the practices will be realized in groups as drawn.

## **14. AWARDS**

The couples placed in the first three places in each category will obtain cups; all the participants will be presented with diplomas.

## **15. VICTORY CEREMONY AND EXHIBITION**

All the participants will be invited to the ice during the final Victory Ceremony.

The couples placed in the first three places in each category will be invited to participate in the final Gala Exhibition. Additional couples may be asked to participate. (This Gala Exhibition performance should be a special program/rhythm dance/free dance.).

## **16. INSURANCE / LIABILITY**

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The Organizer assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

## **17. INFORMATION**

For further information please contact:

Organizing committee

Figure Skating Club Olomouc

Ice Rink, Hynaisova 9a

772 00 Olomouc, Czech Republic

Mobil: +420 606 158 770

E-mail: zwert@email.cz

## **18. PRELIMINARY TIMETABLE:**

**Friday, November 8<sup>th</sup>, 2019**

13:00 – 15:30      Accreditation – Flora Hotel

16:00 – 17:00      Judges Meeting – Flora Hotel

17:30 – 18:00	Opening Ceremony and Draws – Flora Hotel
18:30 – 19:15	Pattern Dance Practice – BASIC NOVICE
19:15 – 20:00	Pattern Dance Practice – INTERMEDIATE NOVICE
20:00 – 20:45	Pattern Dance Practice – ADVANCED NOVICE
21:00 – 21:45	Rhythm Dance Practice – JUNIOR and NON ISU JUNIOR
22:00 – 22:45	Rhythm Dance Practice – SENIOR

### **Saturday, November 9<sup>th</sup>, 2019**

8:30 – 9:30	Pattern Dance Competition – BASIC NOVICE
9:45 – 10:45	Pattern Dance Competition – INTERMEDIATE NOVICE
11:00 – 12:00	Pattern Dance Competition – ADVANCED NOVICE
12:15 – 13:30	Rhythm Dance Competition – JUNIOR and NON ISU JUNIOR
13:45 – 14:30	Free Dance Practice – BASIC NOVICE
14:30 – 15:15	Free Dance Practice – INTERMEDIATE NOVICE
15:15 – 16:15	Free Dance Practice – ADVANCED NOVICE
16:30 – 17:30	Rhythm Dance Competition – SENIOR
17:45 – 19:00	Free Dance Competition – BASIC NOVICE
19:15 – 20:30	Free Dance Competition – INTERMEDIATE NOVICE
20:45	Round table discussions for BASIC NOVICE and INTERMEDIATE NOVICE

### **Sunday, November 10<sup>th</sup>, 2019**

8:00 – 9:00	Free Dance Practice – JUNIOR and NON ISU JUNIOR
9:15 – 10:15	Free Dance Practice – SENIOR
10:30 – 11:45	Free Dance Competition – ADVANCED NOVICE
12:00 – 13:45	Free Dance Competition – JUNIOR and NON ISU JUNIOR
14:00 – 15:30	Free Dance Competition – SENIOR
15:45	Round table discussions for ADVANCED NOVICE, JUNIOR and SENIOR
15:30 – 15:50	Practice for Exhibition
16:00 – 18:00	Victory Ceremony and Gala Exhibition of Winners and Guests
20:00 – 24:00	Banquet – Flora Hotel

#### **Please note:**

**This Timetable is subject to changes and will be updated in accordance with the final number of entries.**

## **19. COMPETITION ENTRY FORMS OVERVIEW**

<b>Number</b>	<b>Form</b>	<b>Dead line</b>
Form 01	Entry Form	October 15 <sup>th</sup> , 2019
Form 02	Entry Form for Judge	October 15 <sup>th</sup> , 2019
Form 03	Hotel Sheet	October 15 <sup>th</sup> , 2019
Form 04	Travel Form	October 15 <sup>th</sup> , 2019
Form 05	Planned Program Content	October 15 <sup>th</sup> , 2019
Form 06	Competition Music Information	October 15 <sup>th</sup> , 2019
Form 07	Press Information	October 15 <sup>th</sup> , 2019
Form 08	Visa Request Form	As soon as possible

**The Announcement and all entry forms are also available at our website:  
[krasoolomouc.websnadno.cz](http://krasoolomouc.websnadno.cz)**