



WARSAW CUP

An International Senior Competition

for

Men, Ladies, Pairs Skating and Ice Dance

organized by

POLISH FIGURE SKATING ASSOCIATION

Warsaw, Poland

ANNOUNCEMENT

(updated on November 8, 2021, changes are underlined and highlighted in yellow)



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POLISH FIGURE SKATING ASSOCIATION

WARSAW, POLAND

17-20.11.2021

A competition as part of the



Challenger Series in Figure Skating 2021/22

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

The **Warsaw Cup** will be conducted in accordance with the ISU Constitution and General Regulations 2021, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2021, and the relevant ISU Communications.

Participation in the **Warsaw Cup** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Warsaw Cup** is part of the Challenger Series in Figure Skating 2021/22 and will be conducted in accordance with additional requirements as specified in the General Announcement for the Challenger Series in Figure Skating 2021/22 as well as ISU Communication 2372.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or an ISU Grand Prix of Figure Skating events does not limit the participation in events of the Challenger Series.

ISU CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form a Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual Challenger Series Ranking in Figure Skating after the last event of the Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the Challenger Series in Figure Skating 2021/22 as well as ISU Communication 2372.

3. TECHNICAL DATA

PLACE **Main arena: TORWAR II**
00-449 Warsaw, str. Lazienkowska 6A

(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)



MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2021, Rule 611, paragraphs 1 and 2. Duration: 2 minutes and 40 seconds, +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2021, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 minutes, +/- 10 sec.
LADIES	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2021, Rule 611, paragraphs 1 and 2. Duration: 2 minutes and 40 seconds, +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2021, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 minutes, +/- 10 sec.
PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2021, Rule 620, paragraphs 1 and 2 for 2021/22 and the relevant ISU Communications. Duration: 2 minutes and 40 seconds, +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2021, Rule 621 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 4 minutes, +/- 10 sec.
ICE DANCE	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2021, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2371 and subsequent updates. Duration: 2 minutes and 50 seconds, +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2021, Rule 710. The required elements to be skated are those listed in ISU Communication 2371 and subsequent updates. Duration: 4 minutes, +/- 10 sec.



4. ENTRIES

4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the Challenger Series in Figure Skating 2021/22.

All entries for the **Warsaw Cup** must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

4.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: October 15th, 2021 by entering the information through ORS.

4.3 Entries by Name

4.3.1 Entries of Competitors

We would like to inform that in case of many entries we reserve the right to limitations of entries per ISU Member (maximum 3 entries by discipline per Member).

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Organizing committee
e-mail: office@cspol21.pl

and to:

ISU Secretariat
e-mail: entries@isu.ch

not later than: **Friday** October 15th, 2021 – **20:00 h (local time city of event)**.

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge for Single & Pairs Skating and one (1) judge for Ice Dance who has at least the qualification “Judge for International Competitions”.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **October 15th, 2021 – 20:00 h (local time city of event)**.

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.



The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater/Couple will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation. Chaperons will not be accepted.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **October 15th, 20:00 h (local time city of event)**.

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

65.00 € per single skater

95.00 € per pair or ice dance couple:

The entry fee will not be refunded in case of withdrawals for any reason.

Entry fee by November 8th, 2021.

Bank: BGZ BNP Paribas

Bank address: 00-844 Warszawa, str. Grzybowska 78

Account Owner: Polski Związek Lyżwiarstwa Figurowego

SWIFT: PPABPLPKXXX

IBAN: PL17 1750 0009 0000 0000 2306 9784

5. APPOINTED EVENT OFFICIAL

This Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the Challenger Series in Figure Skating 2021/22 as well as ISU Communication 2372 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2021 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

6. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **Wednesday, November 17th, 2021** until breakfast on **Sunday, November 20st, 2021**.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Figure Skating 2021/22 as well as ISU Communication 2372, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "senior" competitions of a Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the "senior" category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

7. PRACTICE

Official practice for Competitors begins on **Wednesday, November 17th, 2021**. The detailed schedule will be issued at the time of registration.

8. MUSIC / PLANNED PROGRAM CONTENT

The ISU Member is responsible for submitting their Competitor's music as direct attachment to an email to the Organizing Committee (music@cspol21.pl) until November 15th, 2021. Please note: some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.

- Each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s): Example:
GER_Men_SP_MUSTERMANN-Max
GER_Men_FS_MUSTERMANN-Max
SUI_Pairs_SP_MUSTERMANN-Erika_MUSTERMANN-Max
- The music files must be sent as WAV or MP3 file formats. Any other format is not acceptable. Please note: Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.
- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition



must be entered on the ISU Portal. Members can download the entered information to send to the Organizing Committee.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Warsaw** is **Frederic Chopin Airport (WAW)** with a distance of **8 km** to the official hotel.

OC doesn't organize transportation for teams except all Judges, Referees and Technical Panel.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **November 1st, 2021** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

10. OFFICIAL HOTEL(S)

HOTEL ADDRESS – Teams

1. IBIS Budget Warszawa Centrum HOTEL

1 Zagórna Str.
00-441 Warsaw
phone: +48227453660
web: [Ibis Budget website](#)

2. IBIS Styles Warszawa Centrum HOTEL - Judges, Referees and Technical Panel

1 Zagórna Str.
00-441 Warsaw
web: [Ibis Styles website](#)

Please note participating Members must book that hotel themselves.

You can get the special price for the hotel booking our recommended hotels using link:

[LINK TO DIRECT RESERVATION](#) (special offer Warsaw Cup November 2021)

The deadline for special price is October 15th, 2021

All reservations need to be made via link – direct reservation at the hotel. Credit card as a guarantee is obligate. Payment possible after arrival at the hotel.

OC book the hotel only for Judges, Referees and Technical Panel

Accommodation can only be booked via the Organizing Committee. Booking requests have to be sent to the organizer by latest **15.10.2021**. The organizer cannot guarantee the availability of rooms, for bookings which are received after that date.

11. ACCREDITATION

The official accreditation for Teams is planned at the **ice rink TORWAR II room 14** upon arrival.



Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation.

12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2021, Rule 352 and Rule 353 (Determination and publication of results) will be used.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

There will be no Exhibition

16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Address of organizing committee

Street Lazienkowska 6 a

City Warsaw

phone: +48 512 15 4474

+48 502 35 9933

e-mail: office@cspol21.pl



18. EVENT SCHEDULE

Wednesday, November 17 th , 2021	All day	Arrival of teams
Thursday, November 18 th , 2021	06:00-13:00	Official practice
	10:00	Team Leaders Meeting
	TBA	Individual Technical Panel Meetings per Discipline
	TBA	Referees and Technical Controllers Meeting
Thursday, August 26, 2021	TBA	Judges Draw and Meeting
	13:30	WOMAN – Short Program
	17:30	PAIRS – Short Program
	19:30	MEN – Short Program
Friday, November 19 th , 2021	16:30	ICE DANCE – Rhythm Dance
	18:30	MEN – Free Skating
	20:45	PAIRS – Free Skating
	TBA	PAIRS, MEN - Technical Panel Review Victory Ceremonies PAIRS and MEN
Saturday, November 20 th , 2021	TBA	MEN – Round Table Discussion for Judges
	TBA	MEN, PAIRS – Technical Panel Review
	TBA	PAIRS – Round Table Discussion for Judges
	13:30	WOMAN – Free Skating
	17:30	ICE DANCE – Free Dance
	TBA	WOMAN - Technical Panel Review
	TBA	ICE DANCE - Technical Panel Review
		Victory Ceremonies WOMAN and ICE DANCE
	19:00	WOMAN – Round Table Discussion for Judges
20:30	ICE DANCE – Round Table Discussion for Judges	

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.

Please wait with air tickets until this time !!!



FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	Indicate date
N/A	Composition of Delegation	ORS	Indicate date
N/A	Entry Form for Competitors	ORS	Indicate date
N/A	Entry Form for Judges	ORS	Indicate date
N/A	Hotel reservation request	ORS	15.10.2021
N/A	Team Travel Form	ORS	Indicate date
Form X	Visa request form	Indicate if you will have this form	Indicate date
N/A	Press Information	ISU Portal	Valid for season 21/22
N/A	Competition Music Information	ISU Portal	Valid for season 21/22
N/A	Ice Dance Music Information	ISU Portal	Valid for season 21/22
N/A	Program Content Form	ISU Portal	Valid for season 21/22