

OBIHIRO - JAPAN
16 - 18 NOVEMBER 2018



ISU World Cup Speed Skating 2018/19

Obihiro, Japan

16 - 18 November 2018

Media Information



INTERNATIONAL
SKATING UNION

MEMORANDUM FOR GUIDANCE IN HOSTING ISU EVENT

The Japan Skating Federation looks forward to hosting the media attending the ISU World Cup Speed Skating 2018/19 in Obihiro, Japan. The event will be held at the Meiji Hokkaido Tokachi Oval from Friday, November 16 to Sunday, November 18, 2018.

This information will assist you in planning your trip to Obihiro and to apply for media accreditation to cover the event. Every effort will be made to ensure journalists have all the appropriate facilities necessary to work at the event.

The press centre and press tribune will be open and operational for the first practice/training session on Wednesday, November 14, 2018 at 8:30 am.

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If you require further information or have any questions, please contact:

PRESS OFFICER:

Mr. Tsutomu Komukai

E-mail: entries-ss@skatingjapan.or.jp

MEMORANDUM FOR GUIDANCE IN HOSTING ISU EVENT

Media Accreditation

All media must apply for media accreditation by filling in the following form:

<https://www.isu.org/docman-documents-links/isu-files/event-documents/speed-skating-8/2018-19-4/world-cups-16/announcements-76/18227-wcss-obihiro-jpn-media-accreditation-form>

To be sent to:

Japan Skating Federation

Email: entries-ss@skatingjapan.or.jp

or Fax: +81 3 3481 2350

Accreditation will be granted to professional journalists and photographers only.

Writing press, photographers, non-right holding media and freelancers

- **Writing Press** (newspaper, magazine, internet, agencies and ISU Member Federations): maximum two professionals per organization
- **Photographer:** maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Television non-right holder:** maximum three professionals per organization
- **Radio non-right holder:** maximum one professional per organization
- **Freelancer:** A freelance journalist or photographer is a full time professional editor or photographer, who is not employed by an agency or newspaper – a self-employed professional. A freelance editor or photographer must provide written evidence that he/she operates on behalf of a clearly identified media. A freelance editor or photographer operating under his/her own account will not be accepted.

The total number of accredited media representatives will be subject to capacity. The Organizing Committee (OC) and ISU reserve the right to refuse any accreditation should the number of applications exceed given space or if any requested information / documentation has not been provided in due time.

The deadline to apply for media accreditation is **Friday, November 2, 2018**. All media must provide the following documentation when applying for media accreditation and further information can be requested:

1. Copy of current professional media or journalist card
2. ID photo in .jpg.
3. *If not in possession of a professional media card, a comment must be added to the note box provided and a letter from your editor confirming your assignment must be uploaded to your application.*

Rights holding TV and radio

All right holding media must also apply for accreditation via OMAS. Access to the Right Holders area is restricted, therefore Right Holders are invited to contact the ISU Media Team media@isu.ch in order to obtain a username and password. To book any broadcasting services or facilities please contact the host

Broadcaster:

Japan Broadcasting Corporation (NHK)

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Contact person: Ms. Sawako Muramatsu
E-mail: muramatsu.s-iu@nhk.or.jp

Accreditation Confirmation

If the accreditation request is accepted, an email of confirmation will be issued. You may be asked to present a copy of the email of confirmation to receive your accreditation badge.

You will also be notified if your accreditation request is denied. Please note that the ISU and OC reserve the right to refuse accreditation with or without justification.

Accreditation badges will be handed to the media staff at the press room in the venue, starting at 8:30 AM on Wednesday, November 14 and onwards.

Visa Application

Please fill in the designated visa application form which is available on the ISU website and follow its instruction:

<https://www.isu.org/docman-documents-links/isu-files/event-documents/speed-skating-8/2018-19-4/world-cups-16/announcements-76/18225-wcss-obihiro-romakomai-jpn-visa-application-form>

Media representatives requiring an official invitation letter in order to apply for a visa must contact the Organizing Committee. Please note that an official invitation letter will only be provided to approved media representatives.

Media Facilities at the venue

- Work desks, power, wireless internet, TV screens, lockers etc. will be provided.

Media Tribune and TV Commentator positions

- Please follow the direction signage at the venue. There will be no table seats for the press in spectator stands but the above convenience for the media will be provided in the on-site press room with easy access.

Mixed Zone

The Mixed Zone provides an opportunity for media to interview athletes immediately after competition.

The Mixed Zone is split into five main sections and follows a pre-determined priority order:

- Quick Quotes available through the ISU website
- Rights holders TV and radio broadcasters who have pre-booked positions
- ENG crews
- Written press
- Non-rights holders

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All athletes must pass through the Mixed Zone on completion of every event. Media may also approach coaches for interviews in their designated section, if required. The Media Operations team will make sure that skaters go through the mixed zone, fulfill any media requests but are also responsible to make sure that the medalists get to their ceremony on time and will return to the Mixed Zone to finish TV interviews, and will then attend the press conference.

The Mixed Zone is located on the ground floor, accessible through the stairs at the opposite side of the concourse from the media tribune.

Material Available

- Social Media: <https://www.facebook.com/ISU-World-Cup-Speed-Skating-201819Japan-293098557547418/>
- Hashtags: #WCSpeed

Media Accommodation

The OC has designated two official media hotels. (Please refer to the following map.) Shuttle buses will be arranged from two official team hotels (1 or 2 minutes walking distance from two official media hotels) to the venue. Shuttle schedules will be provided on site.

Every individual media person is responsible for booking their own accommodation and bearing any cancellation fees.

Remarks:

We recommend to make a hotel reservation ahead of time because of limited number of rooms at the two official media hotels.

Official Travel Agency or Tour Operator

Kintetsu International Tokyo (KNT) Speed Skating Desk

E-mail: knt-speedskating@knt-ec.com

Media Hotels

JR Inn Obihiro

Room rate: Single room (15m²) JPY9,500 (per person / per night / including breakfast and tax)

12- 6, Minami, Nishi 3-Jo, Obihiro-city, Hokkaido, 080-0013, Japan

TEL: +81-155-28-5600 FAX: +81-155-26-5603

Website: <http://www.jr-inn.jp/obihiro/en/>

*Free high-speed Internet access

*Breakfast: Japanese bowl style

*30 seconds on foot from JR Obihiro Station

*40 minutes by car from Tokachi-Obihiro Airport

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Richmond Hotel Obihiro Ekimae

Room rate: Single room (18.5m²) JPY9,000 (per person / per night / including breakfast and tax)

11-17, Minami, Nishi 2-Jo, Obihiro-city, Hokkaido, 080-0012, Japan

TEL: +81-155-20-2255 FAX: +81-155-20-2256

Website: <http://obihiro.richmondhotel.jp/>

*Free high-speed Internet access

*Breakfast: Buffet style

*1 minute walk from JR Obihiro Station

*40 minutes by car from Obihiro Airport

Reservation Payment Conditions Location of the Media Hotel

Deposits: We will have your credit card information as deposit beforehand.

Cancellation charge:

Two weeks before arrival: 20%

One week before arrival: 50%

One day before arrival or No-show: 100%

Payment method: Credit card (VISA, Master, Diners, AMEX)

Location of the Media Hotels



Transportation & Telecommunications

Transportation

Access to Obihiro City:

<http://www.obikan.jp/lang/english/access.shtml>

Access to the venue:

Shuttle transportation will be arranged from two official team hotels (1 or 2 minutes walking distance from two official media hotels) to the venue. Shuttle schedules will be provided on site.

Telecommunications

The press room at the ice rink will be equipped with wired and wireless internet service, available to all journalists and photographers. Should you require a separate telephone line, please contact the Organizing committee.

Useful Information

General information of Obihiro City:

<http://www.obikan.jp/lang/english/basic.shtml>

VISA information:

<https://www.jnto.go.jp/eng/basic-info/tourist-info/2931.html>

Exchange rates:

<https://finance.yahoo.com/currencies>

Competition information

Schedule:

Thursday, November 15:	16:00 18:00	Team leaders' Meeting, Tokachi Plaza Opening draw, Tokachi Plaza
Friday, November 16:	TBD 15:30	Division B: 500m Ladies (1 st) 500m Men (1 st) Mass Start Ladies (Semi-Finals) Mass Start Men (Semi-Finals) Division A: Team Pursuit Ladies Team Pursuit Men 500m Ladies (1 st) 500m Men (1 st)
Saturday, November 17:	TBD 15:30	Division B: 500m Ladies (2 nd) 1500m Men 1500m Ladies 500m Men (2 nd) Division A: 500m Ladies (2 nd) 1500m Men 1500m Ladies 500m Men (2 nd) Mass Start Ladies (Final)

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Sunday, November 18:	TBD	Division B:	Mass Start Men (Final) 1000m Ladies 1000m Men 3000m Ladies 5000m Men
	14:30	Division A:	1000m Ladies 1000m Men 3000m Ladies 5000m Men Team Sprint Ladies Team Sprint Men

Entry List: <https://app.isureresults.eu/events>

Results: <https://app.isureresults.eu/events>

Rankings: <https://app.isureresults.eu/events>

For any additional questions or information, please do not hesitate to contact:

PRESS OFFICER: Tsutomu Komukai (Mr.) E-mail: entries-ss@skatingjapan.or.jp

Official website: <https://www.jsfresults.com/InterNational/2018-2019/wcss/>

ISU Event page: <https://app.isureresults.eu/events>