



RIGA AMBER CUP 2018

Interclub Competition for Pre –Juvenile, Juvenile, Novice, Mixed Age and Adult
Teams

December 13-15, 2018
Riga, Latvia

ANNOUNCEMENT

hosted by the Latvian Skating Association, organized by the Biedriba "Latvijas sinhronas slidosanas
attistibai"

approved by **INTERNATIONAL SKATING UNION**



INVITED MEMBERS

The following Members of the International Skating Union have been invited:

Ice Skating Australia Incorporated AUS
Osterreichischer Eiskunstlauf Verband AUT
Federation Royale Belge de Patinage Artistique BEL
Skating Union of Belarus BLR
Bulgarian Skating Federation BUL
Canadian Figure Skating Association CAN
Croatian Skating Federation CRO
Czech Figure Skating Association CZE
Dansk Skøjte Union DEN
The Estonian Skating Union EST
Federación Española Deportes de Hielo ESP
Finnish Figure Skating Association FIN
Federation Francaise des Sports de Glace FRA
Deutsche Eislauf-Union e. V. GER
Georgian Figure skating Federation GEO
National Ice Skating Association of UK Limited GRB
Hungarian National Skating Federation HUN
Icelandic Skating Association, Figure Skating Division ISL
Israel Ice Skating Federation ISR
Federazione Italiana Sport del Ghiaccio ITA
Japan Skating Federation JPN
Latvian Skating Association LAT
Lithuanian Skating Federation LTU
Federacion Mexicana de Deportes Invernales, A.C. MEX
Koninklijke Nederlandsche Schaatsenrijders Bond NED
Norges Skøyteforbund NOR
Polish Figure Skating Association POL
Romanian Skating Federation ROM
The Figure Skating Federation of Russia RUS
Association of Skating Sports of Serbia SER
Slovene Skating Union SLO
South African Ice skating Association RSA
Svenska Konstakingsforbundet SWE
Schweizer Eislauf-Verband SUI
Turkish Ice Sports Federation TUR
Ukrainian Figure Skating Federation UKR
The United States Figure Skating Association USA

1. EVENT DATA

Host: Latvian Skating Association (ISU Member Federation)
Organizer: Biedriba "Latvijas sinhronas slidosanas attistibai" (Society "Development of Latvian Synchronized Skating") supported by its club "Amber"

Competition Rink: **Kurbads ledus halle** - An indoor skating rink, 28 x 58 m, heated. The Competition Rink has capacity for 1500 spectators.

Address: Lidlauka iela 37, LV-1063, Riga, Latvia
<http://www.kurbadshalle.lv/>

The Riga Amber Cup 2018, December 13th-16th is an ISU listed World ranking Synchronized Skating Competition for Junior and Senior Teams and an Interclub Competition for Pre-juvenile, Juvenile, Basic, Advanced Novice, Mixed Age and Adult Teams.

2. GENERAL REGULATIONS

The Riga Amber Cup 2018 will be conducted in accordance with the ISU Constitution, ISU General Regulations and Special Regulations & Technical Rules for Synchronized Skating as well as all applicable ISU Communications.

Participation in the Riga Amber Cup 2018 is open to all teams who belong to an ISU Member, Rule 130, paragraph 7), that meet the participation, citizenship and residency requirements in Rule 109, 1 and 2 d) and ISU Communication No. 2030 (or any update of this Communication) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, 4. according to the respective Competition a) Senior, b) Junior or c) Novice.

3. TECHNICAL DATA

According to Rule 800 the following has to be noted for all categories: a Synchronized Skating Team may include both Men and Ladies; each participating team may enter **up to four (4) alternate skaters** on the official Entry Form. Teams of a Member Federation may enter more than one category using different music and different Programs, with a minimum difference of 50% of the skaters. Only those skaters listed on the official Entry Form may skate in the competition.

INTERCLUB-COMPETITION

ADVANCED NOVICE An Advanced Novice Team shall consist of 16 skaters; all team members must have reached the age of ten (10) and must not have reached the age of fifteen (15) before July 1st, 2018.

Free Skating: 3 min. +/- 10 sec. The requirements for a Well Balanced Program as listed in ISU Communication 2152 and all pertinent ISU Communications.

BASIC NOVICE B A Basic Novice B Team shall consist of 16 skaters; all Team members must have

reached the age of ten (10) and must not have reached the age of fifteen (15) before July 1st 2018.

Free Skating: max. 3 min. +/- 10 sec. The requirements for a Well Balanced Program as listed in ISU Communication 2152 and all pertinent ISU Communications.

ISU BASIC NOVICE A A Basic Novice A Team shall consist of 12 skaters; all team members must have reached the age of ten (10) and must not have reached the age of fifteen (15) before July 1st, 2018.

Free Skating: max. 3 min. +/- 10 sec. The requirements for a Well Balanced Program as listed in ISU Communication 2152 and all pertinent ISU Communications.

MIXED AGE A Mixed Age Team shall consist of minimum 10 up to maximum 16 skaters, any age

Free Skating: 3 min. +/- 10 sec. Teams must fulfill the requirements for a Well Balanced Program as listed in ISU Communication 2152 for Advanced Novice Teams and all pertinent ISU Communications. The Program Component Factors and the Deduction for Falls are the same as for Advanced Novice Teams. Mixed Age differs from Advanced Novice as follows: Vaults and unsustained Group Lifts are permitted. Maximum element levels may be attempted – the level will be called as executed. The highest Difficulty Group of an additional Feature may be attempted – the feature will be given or not as executed.

ADULTS An Adult Team shall consist of 8- 16 skaters, team members must have reached the age of eighteen (18) before 1st of July, 2018, 50 % of the skaters must be over 25 on the 1st of July, 2018

Free skating **3 min. +/-10 sec.** Teams must fulfill the requirements for a Well Balanced Program as listed in ISU Communication 2152 for Adult Teams and all pertinent ISU Communications. The Program Component Factors and the Deduction for Falls are the same as for Advanced Novice Teams.

JUVENILE Team shall consist of 8-16 skaters; Team members must not have reached the age of thirteen (13) before July 1st 2018.

Free Skating: max. 3 min. +/- 10 sec. The requirements for a Well Balanced Program for Basic Novice as listed in ISU Communication 2152 and all pertinent ISU Communications. Maximum element levels may be attempted but the level awarded will be one (1) level lower than the maximum defined in the ISU Technical Rules. The highest Difficulty Group of an Additional Feature may be attempted and will be called as executed

PRE-JUVENILE Team shall consist of 8-16 skaters; Team members must not have reached the age of eleven (11) before July 1st 2018.

Free Skating: max. 3 min. +/- 10 sec. The requirements for a Well Balanced Program for Basic

novice as listed in ISU Communication 2152 and all pertinent ISU Communications. Teams may attempt any level, but the highest level that will be called for an element will be level 1.

4. ENTRIES

Entries for interclub competition may be submitted by club managers/coaches.

4.1. Entries of Teams

Entries in each category for the Riga Amber Cup 2018 must reach the Organizing Committee by **October 1st, 2018**.

Entry forms listing all competitors and substitutes must be sent to the Organizing Committee of Riga Amber Cup 2018

E-Mail: rigaambercup@inbox.lv

4.1.1. Preliminary entries (by number) must reach the Organizing Committee no later than **September 1st, 2018**.

4.1.2. Entry Fee With the entry to the competition, the entry fee must be paid as follows:

Novice Teams:	400 €
Mixed Age Teams:	400 €
Adult teams:	400 €
Juvenile teams	400 €
Pre-Juvenile teams	400 €

Entry fees cannot be refunded in case of withdrawals for any reason.

Entry fees are required at time of final entries (no later than October 1st, 2018).

Please direct your payment to:

Bank: "SWEDBANK"

BIC (Swift): HABALV22 IBAN: LV44HABA0551039263273

Account Holder: LATVIJAS SINHRONAS SLIDOSANAS ATTISTIBAI BIEDRIBA ,

Reg. No. 40008229504

Address: Sencu iela 1-29, Riga, LV-1012

Please attach a team photo to your entry request; sending digital photos via email would be preferred. Team Photo, Team Press Info and Results may be published on the Internet. Each team taking part in the Riga Amber Cup 2018 acknowledges and consents to these terms.

4.2. Entries of Official Team Delegations Each Team is entitled to five (5) additional accreditations for a Team Leader, Coach, Team Personal and Medical Personal.

4.3. Officials

a) Entries of Judges

Each participating ISU Member may nominate one (1) Judge, listed on the ISU list of Referees and Judges for Synchronized Skating 2018/2019, the hosting ISU Member may nominate two (2) Judges. The official Judges' Nomination Form must be sent to the OC of the Riga Amber Cup not later than **October 1st, 2018**

b) Referees, Technical Controllers and Technical Specialists

will be nominated by the Organizing Committee based on the respective ISU list for Synchronized Skating 2018/2019.

Travel and accommodation will be paid for the technical panel and judges invited by the Organizing Committee as well as the accommodation for the judges sent by the members.

Please find a draft of the meeting and competition schedule for the Official Draw (Starting Order), the Team Leaders Meeting, Initial Judges Meeting, the Judges Round Table Discussions below **on this announcement (preliminary event and meeting schedule).**

5. MEALS, LODGING AND TRAVEL EXPENSE

Travel expenses will be reimbursed for Technical Panel Officials (Technical Specialists and Technical Controllers) and Referees only (economy airfare).

DROs, TSs, TCs, Referees and Judges will be picked up from airport Riga or Riga passenger port if we receive your travel information before November 1st.

The organizer will provide and cover accommodation for invited Technical Specialists, Technical Controllers, and Referees and nominated Judges. The OC will also provide meals for the Technical Panel, the Referees and the nominated Judges from December 13th, starting with Dinner until December 16th, ending with Breakfast.

The rooms for the Technical Panel and nominated Judges will be reserved by the Organizing Committee upon receipt of the entry in the Official Hotel.

Any extra expense incurred by any Official will be the responsibility of that person.

The Official Hotels are also open to teams. Please fill out the Reservation Form and send it to the Organizing Committee.

All Competitors (Teams), Coaches, Team Managers, Team Leaders, Physicians shall bear their own expenses.

6. PRACTICE

Official Practice will be scheduled on Friday and Saturday morning. A detailed schedule will be provided in October, 5th, 2018 depending on the number of entries.

If you come earlier and would like to have additional practice time, please fill out the Additional Practice Form. Additional practice ice time can be booked for Thursday, December 13th, 08:00- 22:00. The Application for additional practice you will find at Form 2. The additional practice ice schedule will be compiled in the order the requests reach the Organizing committee and can be checked with the Organizing committee.

7. MUSIC

MUSIC UPLOAD AND SUBMISSION: Online music submission is the ONLY accepted method to submit program music. **An upload-Link will be provided after your Entry reached us.** The uploaded program music file MUST conform to the following specifications:

- Each program (short/free) must be recorded as one single track and in a separate file.
- All Teams shall prepare the competition music of excellent quality. Please provide your competition music in a **MP3-file Format in high quality**, 192 kBits/s or more.
If you need assistance formatting your file to MP3, please note, the organizer of the event does not endorse any conversion software. When needed please find some examples for converter software for free (multi languages) in the internet: Audacity, Audiograbber, Excat Audio Copy or CDex
- File naming:
<Sen/Jun/AdvN/BNovA/BNovB/Mixed>.<SP/FS>.<Teamname>.<Member>.<runningtime>.mp3
- The titles, composers and orchestras of the music used for the Short Program and Free Skating must be listed for each team on the official **Music Information Form** and must be attached to the official Entry Form for Teams.

BACK-UP MUSIC AT EVENTS (CD's ONLY)

In addition to submitting music online, all competitors must have at least one (1) backup CD rink-side. All Teams shall prepare the competition music of excellent quality on CD. Each program (short/free) must be recorded as one single track and on a separate medium. CDs must indicate the category (Adult, Mixed Age, Basic Novice, Advanced Novice, Juvenile, Pre-juvenile, Junior or Senior), the Team's name and nation and the exact running time of the music (not skating time) including any starting signal, and must be provided upon accreditation.

Accreditation can only be granted after the complete Music Information together with the music CDs have been provided.

8. REGISTRATION / ACCREDITATION

8.1. Accreditation office opening hours

Wednesday 16:30 – 22:00 h Official Hotel (Hanza hotel),
Thursday 09:30 – 20:00 h Official Hotel (Hanza hotel),
Friday 09:30 – End of Competition, Competition Rink
Saturday 09:30 – End of Competition, Competition Rink.

8.2. Information / Team boxes Team boxes will be also in the accreditation office in competition rink. Information to the teams are distributed into your team boxes.

8.3. Lost and Found

The accreditation office is also the place to pick up lost items in case they have been brought back to the Organizing Committee.

9. STARTING ORDER/DRAW

The starting order will be determined by draw. The draw will be done at Thursday the 13th of December 2018 and will be published not later than 23.59 PM.

10. OFFICIAL HOTELS

Hanza Hotel

Elijas iela 7, Riga, LV- 1050, LATVIA

Dodo Hotel

Jersikas 1, Riga, LV- 1003, LATVIA

Organizing committee has agreement with above mentioned hotels for special prices. Please contact organizing committee for details.

Transfer service will be provided from official hotels only.

11. TRANSPORTATION

- 11.1. A shuttle service between the Official Hotels and the Competition Rink will be provided for Judges and Officials on Friday and Saturday free of charge
- 11.2. A shuttle service between Official Hotels and Competition Rink will be provided for Teams per Request (please fill Form 7) and contact OC for details
- 11.3. Teams can enter the premises of the ice rink by own bus. The necessary permit will be provided upon accreditation together with a map indicating permissible parking spots. We kindly ask for your understanding that only marked places may be used as parking spots.
- 11.4. Transfer from Riga Airport, Central railway station and Riga port as well as official hotel can be arranged by filling out Form 7 (travel form) and contacting Organizing Committee.
- 11.5. Teams may reach ice rink also by public transportation by bus or tram. For more detailed information please contact organizing committee.

12. LIABILITY & INSURANCE

In accordance with ISU Rule 119, it is the sole responsibility of each member participating in the Riga Amber Cup 2018, to provide health and accident insurance for their athletes, officials and all other members of the Member's Teams. Such insurance must cover full medical attendance and the return to the country of origin of the ill or injured person, as well.

The Latvian Skating Association and the Organizing Committee in connection with Riga Amber Cup 2018 by Competitors and Officials will not take any responsibility or liability with respect to bodily or personal injury or property damage incurred.

However, there will be a Medical Team in the Competition Rink providing emergency medical services for all participants during the competitions and official practices free of charge.

13. MEDICAL INFORMATION

Each team manager should be able to give important medical information for each skater for use in case of an emergency or accident.

Such information should include but is not limited to the following, and will greatly help local medical and emergency personnel:

- allergies
- existing medical conditions (i.e. asthma)
- current medications
- immunizations
- blood type
- use of glasses, contact lenses, dental appliances

14. PUBLICITY VAIVER

Each individual and/or team, waive any and all rights to financial remuneration or other compensation for the use or reproduction of their image or likeness, or that of their synchronized skating team, and grant permission to use same, as or in publicity prior to, during or following the Riga Amber Cup 2018, in Riga, Latvia.

15. ANTI-DOPING-CONTROLS

Anti-doping tests may only be conducted for Teams in the ISU Competition related to Seniors' and Juniors'. If carried out, anti-doping tests will be in accordance with current ISU Anti-Doping Rules & Procedures (ISU Communications 2100 and all pertinent Communications).

PRELIMINARY EVENT AND MEETING SCHEDULE - subject to changes –

Wednesday, December 12th, 2018

All day Additional Practice (Additional Practice Rink)

16:30 h Accreditation office opens (Official Hotel)

Thursday, December 13th, 2018

All day Additional Practice (Additional Practice Rink) All day Accreditation Office open (Official Hotel)

16:00 h Judges Meeting (Official Hotel)

17:00 h Technical Panel Meeting

17:30 h Team Leaders Meeting

18:30 h Official Draw

Friday, December 14th, 2018 (Competition Rink)

Morning - Official Practice

12 min. / Team - Mixed Age (Free Skating in Starting Order)

12 min./ Team – Adult (Free Skating in Starting Order)

12 min./ Team – Pre-juvenile (Free Skating in Starting Order)

12 min./ Team – Juvenile (Free Skating in Starting Order)

12 min. / Team - Basic Novice A+B (Free Skating in Starting Order)

12 min. / Team - Advanced Novice (Free Skating in Starting Order)

Afternoon - COMPETITION

Mixed Age Free Skating

Adult Free Skating

Pre-Juvenile Free skating

Juvenile Free skating

Basic Novice A and B Free Skating

Advanced Novice Free Skating

Award Ceremony

Saturday, December 15th, 2018 (Competition Rink)

Early morning RTD for Adult, Mixed Age and Novice events

Departures

Summary of forms:

Form	Description	To be submitted before:
Form 0	Preliminary Entry	01.09.2018.
Form 1	Official Entry	01.10.2018.
Form 2	Payment Summary	01.10.2018.
Form 3	Team Entry	01.10.2018.
Form 4	Music and Press Information	01.10.2018.
Form 5	Program Content	01.10.2018.
Form 6	Skater Health Care	Show at accreditation
Form 7	Team travel and transfer	01.11.2018.
Form 8	Team meal reservation	01.11.2018.

For any question or additional information please contact Organizing Committee.

We will be happy to help!

CONTACTS:

Biedriba "Latvijas sinhronas slidosanas attistibai"

Inga Freinate

+37129415971

rigaambercup@inbox.lv

Liene Valle

+371 27609225

rigaambercup@inbox.lv

Sanita Reimane

+371 29171179

rigaambercup@inbox.lv

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WELCOME TO RIGA AMBER CUP 2018!