



April 3 - 4, 2020
Lake Placid N.Y. / USA

ANNOUNCEMENT

1. GENERAL REGULATIONS

The ISU World Synchronized Skating Championships® 2020 is an event of the International Skating Union (ISU) and will be conducted in accordance with the ISU Constitution and General Regulations 2018 ISU Special Regulations and Technical Rules Synchronized Skating 2018, as well as all pertinent ISU Communications.

Participation in the ISU World Synchronized Skating Championships® 2020 is open to all Teams who belong to an ISU Member, Rule 130, paragraph 7) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4 a) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d) and ISU Communication 2030 (or any update of this Communication).

Each participating team must consist of sixteen (16) skaters and may have up to a maximum of four (4) alternates listed on the Team Entry Form (Rule 800, paragraph 2 b) and c)).

2. TECHNICAL DATA

The ISU World Synchronized Skating Championships® 2020 will take place at the **Olympic Center – 1980 Rink** in Lake Placid, NY / USA. Official practices will also take place both at the **1980 Rink** (main rink) and at the **1932 Rink** (practice rink). Both rinks are indoor, heated, air conditioned and artificial ice rinks with an ice surface of 30m x 60m. The main arena and the practice arena are located in the same complex.

Main & Practice Rinks:

[Olympic Center](#)
2634 Main St,
Lake Placid, NY 12946, USA

SHORT PROGRAM

Duration: 2 minutes and 50 seconds, but may be less,

The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a), 2 and 3 a). The Short Program Elements and Requirements to be skated for Season 2019/20 are listed in ISU Communication 2236.

FREE SKATING

Duration: 4 minutes +/- 10 seconds

The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1 b), 2 and 4, Rule 992, paragraph 1 b), 2 and 3 c). The Free Skating Elements and Requirements to be skated for Season 2019/20 are listed in ISU Communication 2236.

3. ENTRIES

3.1 General

All entries for the ISU World Synchronized Skating Championships® 2020 must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

3.2 Entries of Teams

In accordance with Rule 868, the Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Organizing Committee

E-mail: worldsynchro2020@usfigureskating.org

and to

ISU Secretariat

E-mail: entries@isu.ch

no later than **Thursday, March 12, 2020 – 20:00 Lake Placid, NY/USA time (EST time)** (see Rule 868, paragraphs 1 and 5).

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **October 1, 2019**.

Please note that for all persons entered by the Members, the procedures in regard to the Declaration for Competitors and Officials entering ISU Events in accordance with ISU General Regulations 2018, Rule 131 as outlined in ISU Communication ISU Communication 1876, point 16 (or any update of this Communication) need to be strictly observed.

3.3 Entries of the Official Team Delegations

Official entries of the Team Leaders, Team Managers, Coaches, Member Press Officer, Team Medical Personnel and the partner or relative of a Judge will be accepted.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that accreditation will be given to:

- Official Team Delegations composed of Skaters, Team Leaders (1 per country), Team Managers (1 per Team), Official Coaches (2 per Team), Team Medical Personnel (2 per Team – OC will request a certificate prior to accreditation), Member Press Officer (1 per country)
- Team Officials (2 per country including the President).

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **Thursday, March 12, 2020 – 20:00 Lake Placid, NY/USA time (EST time)**.

4. JUDGES

4.1 Nomination of Judges for the Judges Draw

The Judges Draw for ISU World Synchronized Skating Championships® 2020 will be held on Thursday, October 10, 2019 in Geneva / SUI.

According to ISU Technical Rules Synchronized Skating 2018, Rule 971, the official Entry Form for Judges by number (that has been sent to Members on June 27, 2019), must reach the ISU Director General by **October 1, 2019**.

In accordance with the draw results that will be published in an ISU Communication subsequent to the Judges Draw, Members having been drawn to send Judges to the ISU World Synchronized Skating Championships® 2020 must submit their Judges via the ISU Online Registration System (ORS) and reach the Organizing Committee and the ISU Secretariat not later than **Thursday, March 12, 2020 – 20:00 Lake Placid, NY/USA time (EST time)**.

4.2 Meetings for ISU Event Officials and Judges

The Initial Judges Meetings will be held on **Thursday, April 2, 2020**. The draw for the seating order of the panels of Judges will be made 45 min. prior to each segment. Subsequent draws, as required, will be made at the **Olympic Center** in the judges' room. A detailed draw schedule will be published on site.

Please see the dates and times for all other official meetings for Technical Panels (before and after the respective event), Referees and Technical Controllers Meeting and Judges Round Table Discussions in paragraph 17 Schedule of Events. ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend the respective meetings. If any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 17.

5. MEALS, LODGING AND TRAVEL EXPENSES

In accordance with ISU General Regulations 2018, Rule 137, the Organizing Committee will provide and cover the expenses for rooms and meals for the Technical Controller, Technical Specialists, Data and Replay Operators, as well as Referees and Judges beginning with dinner on **Wednesday, April 1, 2020** and ending with breakfast on **Monday, April 6, 2020**.

The Organizing Committee requests that, for all Team Members whose accommodation expenses are not covered by the Organizing Committee as outlined above, a pre-payment (deposit), to guarantee the availability of required rooms, be made. Members should use ORS for their preliminary hotel bookings on which the OC will base the invoice for the pre-payment. The pre-payment (50% of the total amount) must be made by **November 1, 2019**. The terms of payment for the remainder will be published well in time by the Organizing Committee.

All rooms ordered for any person (if paid by the organizer or the member federation) are subject to the cancellation policy as outlined in the first information.

Travel expenses will be paid in accordance with ISU General Regulations 2018, Rule 137. Out of pocket expenses for the Referee, Assistant Referee, Technical Controller, Technical Specialists, Data and Replay Operator and Judges will be paid in accordance with ISU Communication 2096 or any update. These expenses will be provided at the time of accreditation.

All extra expenses incurred by any Official will be the responsibility of that person. Should any Official arrive at the hotel before or stay after the period described above, their room costs and expenses will be their responsibility and must be paid upon arrival.

6. PRACTICE

Official Practice for Teams will begin on **Thursday, April 2, 2020**. The detailed schedule will be issued at the time of registration. Rule 960, paragraph 4 must be observed.

7. MUSIC

All Teams shall furnish competition music of excellent quality on CD format. The CDs must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short Program and Free Skating) must be recorded on one track and on a separate CD. Teams must provide a back-up drive for each program (see Rule 823, paragraph 2).

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 869.

In accordance with Rule 823 all CDs must:

- be properly inserted in their original container
- be clearly identified with the name of the team
- indicate the type of program (Short Program or Free Skating)
- show the exact running time of the music (not skating time)

If the music information is not complete and CDs not provided, the accreditation will not be given.

The "Program Content Sheet" must also be submitted before the competition. It is mandatory that the Program Content Sheet be filled in precisely by each team in English using the terminology for the elements listed in the respective ISU Communication.

8. ARRIVAL & DEPARTURE OF PARTICIPANTS

All ISU Event Officials, Judges, Members of the Official Team Delegation taking part in the ISU World Synchronized Skating Championships® 2020 are requested to inform the Organizing Committee as soon as possible, but no later than **Thursday, March 12, 2020**, about the names of the airline, flight numbers, dates and time of arrival in **Albany International Airport (ALB) and Montréal-Pierre Elliott Trudeau International Airport (YUL) in Canada**.

The nearest airport to **Lake Placid, New York** is **Albany International Airport (ALB)** with an approximate distance of **225 km (2 ½ hours drive)** to the official hotel.

Trudeau International Airport in Montreal, Canada (YUL) is approximately 185 km but can take 3-3 ½ hours to drive due to the crossing of the U.S./Canada border. Teams arriving into Canada must pay a border fee at time of crossing/person. Actual amounts TBD.

Both airports are the locations considered as the official arrival/departure points for the ISU World Synchronized Skating Championships® 2020, from where a shuttle transfer will be organized to the Official Hotel. The official team delegation will only be met if they travel with a team.

The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

9. REGISTRATION

All ISU Event Officials, Judges, Members of the Official Team Delegation taking part in the ISU World Synchronized Skating Championships® 2020 are requested to register at the **Olympic Center Conference Center (2nd floor)** starting on **Tuesday, April 2, 2020**.

For accreditation purposes, all the mentioned persons, except the ISU Office Holders, Officials and Guests, must submit in ORS, no later than **Thursday, March 12, 2020**, a digital passport type colour photograph of all Team Members. The Team Leaders/Managers are requested to bring copies of passports of all the skaters (a Team-folder, sorted in alphabetical order) and present all the passports at the time of registration.

10. HOTELS

The official for the Teams is:

Crowne Plaza Lake Placid

101 Olympic Drive,
Lake Placid, NY 12946
Website: www.lakeplacidcp.com
Distance from Arena: 400m/.25 miles

And

Golden Arrow Hotel

2559 Main St.,
Lake Placid, NY 12946
Website: www.golden-arrow.com
Distance from Arena: 0.1 miles

The hotel for all Officials and Guests is:

High Peaks Resort

2384 Saranac Ave,
Lake Placid, NY 12946
Website: www.highpeaksresort.com
Distance from Arena: 1km/.6 miles

All preliminary accommodation requests must be made via the ISU Online Registration System (ORS) – Preliminary Hotel tab by **October 1, 2019**: <https://fms.sportresult.com/isu> and will be submitted via the ORS simultaneously to the:

Organizing Committee

E-mail: worldsynchro2020@usfigureskating.org

and to

ISU Secretariat

Fax: +41 21 612 66 77
E-mail: entries@isu.ch

The hotel will not accept reservations for rooms directly. The Organizing Committee will assign the hotel to the Teams in accordance with their rooming list once the request is received. Hotel will be reserved on the first come – first serve basis.

The Organizing Committee will not guarantee any rooms for reservations requested after Dec. 3, 2019

The Organizing Committee will confirm each request with the designated Team Manager/Team Leader/Federation. Upon receipt of the reservation confirmation, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Organizing Committee by **November 1, 2019 at the latest**.

The remaining 50% are to be paid latest upon arrival.

PLEASE NOTE: Teams that book hotels outside of the official host hotels will not be provided transportation services by the OC free of charge. If requested by teams, the OC can arrange shuttle pick-up from airport to their hotel at a cost based on persons and time of pickup.

11. TRANSPORTATION

There will be a shuttle service for all Officials starting on Thursday, April 2, between the High Peaks Resort and the Olympic Center. The Hotels for Teams are within walking distance of the Olympic Center therefore no shuttle will be organized.

12. LIABILITY & INSURANCE

In accordance with Rule 119, it is the sole responsibility of each member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

13. ANTI-DOPING CONTROLS

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications 2213 and 2243 or any further update of these Communications).

14. TITLE AND MEDALS

The winners will bear the title according to Rule 133.

The Representative of the ISU awards to the third- and second-placed Team captains the bronze and silver ISU Synchronized Skating medal(s) and to the Champions Team captain the Synchronized Skating gold ISU medal(s).

After the completion of each Segment of every event (Short Program and Free Skating), the Referee shall present a small ISU bronze, silver and gold medals to the third-placed Team Captain, second-placed Team Captain and the winners Team Captain respectively in each discipline, but no anthem shall be played or flags hoisted

15. INFORMATION

For further information, please contact:

**ISU World Synchronized Skating Championships® 2020
Organizing Committee**

Email: worldsynchro2020@usfigureskating.org

Phone: + 1-719-635-5200



16. PRELIMINARY EVENT SCHEDULE - (SUBJECT TO CHANGE)

DATE	TIME	EVENT
Wednesday, April 1, 2020	All day	Arrivals and Accreditation
	19:30	Skaters Meeting
	20:00	Coaches Meeting
Thursday, April 2, 2020	All day	Official Practice
	08:00	Technical Panel Meeting
	10:00	Team Leaders Meeting
	11:30	Medical Meeting
	14:45	Referee & Technical Controller Meeting
	15:30	Initial Judges Meeting
	18:30	Opening & Draw Ceremony
	20:00	ISU and Judges Dinner
Friday, April 3, 2020		Official Practice
	17:30	Opening Ceremony on Ice
	18:00	Competition - Short Program
Saturday, April 4, 2020		Official Practice
	15:30	Competition – Free Skating
		Victory Ceremony
	20:15	Technical Panel Review Meeting
	21:00	Closing Banquet / Party
Sunday, April 5, 2020	08:00	Judges Round Table Discussion
	All day	Departures

**17. DEADLINES**

Form	DEADLINE	to be submitted via	
		Online Registration System	Form
Preliminary Entry	01.10.2019	X	
Accommodation Request	01.10.2019	X	
Entry Form for Judges	12.03.2020	X	
Entry Form Teams	12.03.2020	X	
Composition of Delegation	12.03.2020	X	
Travel Form	12.03.2020	X	
Hotel Rooming List	12.03.2020	X	
Press Information	12.03.2020	X (on ISU Portal)	X (on ISU Extranet)
Competition Music Information	12.03.2020	X (on ISU Portal)	X (on ISU Extranet)
Planned Program Content	12.03.2020	X (on ISU Portal)	X (on ISU Extranet)
Skaters Health Care Form	12.03.2020		X (Form 1)
Team Meal Plan	01.03.2020		Online Form
Extra Practice Ice Request	01.03.2020		Online Form
Visa Application Request	a.s.a.p.		X (Form 4)
*Team Meal Plan and Extra Practice Ice Requests will be distributed to federation and team contacts via email once available.			

Payments	DUE DATE
Deadline for 50% deposit for hotel reservations from Federation	01.11.2019
Refund of 100% hotel deposit for cancellations up to	20.12.2019
Refund of 50% hotel deposit for cancellations from December 21 until	12.03.2020
No refund for cancellations from	13.03.2020
Federation to pay balance of hotel payment latest at	Registration