

First information

 **Grand Prix of Figure Skating Final[®]**

 **Junior Grand Prix of Figure Skating Final**

Fukuoka / JAPAN Dec. 5-8, 2014



ISU Grand Prix of Figure Skating Final[®]
2013 FUKUOKA

Welcome to Fukuoka

INTRODUCTION

Fukuoka prefecture has been known as the gateway between Kyushu area and main island of Honshu, but at the same time it has served as the gateway to China and Korea since the existence of Dazaifu (the former imperial office governing Kyushu area). In the Middle Ages, Hakata port has prospered as an international trading port. In fact, Shanghai and Seoul are closer than Tokyo.

During the Edo period (16th century), production of commercial crops and art crafts such as Japan wax and Hakata textile fabrics have eventually flourished and therefore many roads, ports and also rivers which have developed as water transportation. Fukuoka prefecture has prospered as a key junction of trading.

From the Meiji to Showa period (18th to 19th century), industrial business of steel, chemical, and electric has grown more considerably beside that heavy chemical industrial complex was built; they have supported modernization and development of Japan's economy.

After experiencing two oil shocks in the 1970s, Fukuoka have been in a tough situation because of centered material industry. To improve this situation, they have been trying to push forward a firm location of automobile industry, semiconductor, and robot industry.

As the gateway of neighboring Asian countries, Fukuoka is now substantially upgrading its infrastructure and transportation.

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Airport Transportation

The Venue

Accreditation

Accreditation
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Travel Information

CITY OVERVIEW

The total area of the prefecture is 4.977km² and the population is approximately 5,0720,000 .
(as of Apr. 2012)

THE CLIMATE

(December in Fukuoka)

Daily Average (°C) +8.5

Maximum temperature +12.5

Minimum temperature +4.3

AIRPORT TRANSPORTATION

Fukuoka Airport is one of the very few airports which are located in a city area in Japan.
The distance is from the airport to the official hotel is about 11km.

There are several ways to get to the official hotel as follows:

Taxi : Taxi fare will cost approximately 4,000Yen (≒ US\$40).

OC Shuttle : All ISU officials, judges and confirmed team delegation are picked up at Fukuoka Airport according to the submitted arrival schedule, and necessary ground transportation will be organized to the official hotel, Hilton Fukuoka Sea Hawk free of charge. In case coaches, team doctors, chaperones, etc. are arriving with their teams, they also can take the same transportation for free. In case the non-confirmed person arrives alone, the transportation must be paid at their own cost, which is mentioned above.

The Venue

Marine Messe Fukuoka

Japan Skating Federation will host the ISU Grand Prix of Figure Skating Final 2013/14 at the “Marine Messe Fukuoka”, which is located in port (west) side of Fukuoka and approximately 15 minutes by bus from Hakata station.

The size of the arena is approximately 8,000m², and has 4 stories above ground and 2 basements. The arena is indoor, air-conditioned and heated. An ice surface is 30 m x 60 m.

The seating capacity of main arena is approximately 6,900 seats.





Accreditation

PHOTOS for ACCREDITATION

For accreditation purposes, all Teams and Competition Officials are asked to send their up-to-date photograph by email to:

info@skatingjapan.or.jp

All photos of a Team must be sent not later than Nov. 28, 2013 at the same time.

as follows:

- File format: JPG
- File size minimum: 600 KB
(minimum size:H340pixel X W240pixel / recommended size:H555pixel X W413pixel)
- File Name: abbreviations of the members_category(*1)_FirstName_LastName.jpg
<ex.> USA_TL_David_Smith

(*1)CATEGORY

- 1.Team Leader: TL
- 2.Asst. Team Leader: At
- 3.Judge: J
- 4.Accompanying to Judge: Aj
- 5.Competitor: C
- 6.Coach / Choreographer: Co
- 7.Doctor, Physiotherapist: D
- 8.Team Official: T

- The photo shall not be older than: 1 year



Accreditation

ACCREDITATION

Accreditation is necessary for all participating team members, judges, technical officials and ISU office holders; and the accreditation room will be open from 14:00-22:00 on Dec.2 at the official hotel. Dec.3, open hours will be 09:00-22:00 at the official hotel. From Dec.4 accreditation at the hotel will still be possible but will be moved to the OC headquarters. Also another accreditation center will be open at the arena “ Marine Messe Fukuoka” from Dec. 4 to Dec.8, and its open hours will be from 09:00 to 20:00 (09:00-16:00 Dec.8)

REISSUING ACCREDITATION

All accredited persons are requested to present their accreditation card when entering the arena and getting on the shuttle bus. In case the accreditation card is lost, you need to ask the OC office in the venue to reissue it as soon as possible, and the organizing committee will charge you 10,000Yen as its commission.

	Accreditation Room (Hotel)	Arena
Dec.2	14:00-22:00	N/A
Dec.3	09:00-22:00	N/A
Dec.4	N/A	09:00-20:00
Dec.5	N/A	09:00-20:00
Dec.6	N/A	09:00-20:00
Dec.7	N/A	09:00-20:00
Dec.8	N/A	09:00-16:00

NOTICE

PRIZE MONEY

Prize money will be awarded according to ISU Communication 1509 or any update of this Communication. The Organizing Committee will deduct necessary withholding tax and its transaction fee, in case the money transaction cannot be completed due to incorrect information by the respective Member.

MESSAGE BED

A massage bed can be prepared at the official hotel on request at your expense.

Please contact the OC in advance.

If you would like to have an extra room for massage in the hotel, please contact:

entries@skatingjapan.or.jp

The room charge will be the same as the OC arranged reservation.

Hotels

OFFICIAL HOTEL for ISU/Judge/Team/OC

Hilton Fukuoka Sea Hawk Hotel

2-2-3, Jigyohama, Chuo-ku,

Fukuoka, 810-8650, Japan

Tel: +81-92-844-8111

Fax: +81-92-844-7887

URL: <http://www.hiltonfukuokaseahawk.jp/>



The hotel is located by the side of Hakata Bay and overlooking the city of Fukuoka. It is about 11km from Fukuoka Airport.

There are over 1,000 guest rooms in all types, 20 all size party & meeting rooms (1,200 guests party available),

9 restaurants & bars, fitness gym & swimming pool available.

OC will organize a private dining room for ISU Officials, Judges, Skaters, and its opening hours will be

Breakfast	Dec.4-9 / 06:00 - 10:00 (included)
Lunch	Dec.4-8 / 11:30 - 15:00 (3,500Yen)
Dinner	Dec.3-4 / 18:00 - 22:00 (5,000Yen)
	Dec.5,7 / 19:00 - 24:00 (5,000Yen)
	Dec.6 / 19:00 - 24:30 (5,000Yen)

(Hotel Information: as of Sep. 2013)

Hotels

The accommodation fee for ISU officials, judges and skaters will be covered by OC.

(from dinner on Dec.3)

Team officials, coaches and chaperones are requested to pay the following fee at the information desk located at the hotel lobby.

(※Refer to the Announcement for details)

Room Charge

Single room

14,000Yen / per day (including Breakfast & Tax)

Double room

23,000Yen / per day (including Breakfast & Tax)

Room Equipment

Refrigerator / Digital TV / Electric pot

Hair Dryer / Showercap

Soap / Body soap / Shampoo / Conditioner

Toothbrush / Comb / Shaver

Bath Towel/FaceTowel / Slippers



Telephone

Room to room: 6+ Room No.

International call: 0+010+Country code + Number

Internet

Free high-speed internet available in your room(Wired LAN).

Room Service

From 6:00am to 01:00am

Laundry Service

Picked up by 11:00 and done until 18:00 or picked up from 11:00 to 17:00 and done on the next day (10:00).

(Hotel Information: as of Sep. 2013)

Hotels

Wi-Fi

Free Wi-Fi is also available at each public area as listed below.

1st and 3rd floor: Foyer of Banquet Room

4th floor : Lobby,

33rd floor : Executive lounge

34th floor: Break out space of Banquet room,

35th floor: Dining space, etc.

Currency Exchange

Available 24 hours at the hotel reception (4F).

US\$ and € ONLY

(※Up to ¥ 20,000/ per day / per person).

Safety Box

Available in the room or the hotel reception (4F).

Fitness center(5F)

Available 24 hours as free using.

(※Pool 11:00-22:00/Charged)

Convenience store(4F)

Available 24 hours at Sea Hawk Avenue.

(Hotel Information: as of Sep. 2013)

Cancellation Policy for Official Hotel

Changes and cancellations shall be made in writing and directly to the OC.

If cancellations are made for rooms not covered by the OC, the following policy will be in force:

- ☐ before Nov.1, 2013, the deposit will be refunded in full
- ☐ less than one week before your check-in date, 50 % of the deposit will be refunded
- ☐ one day before your check in date no deposit will be refunded.

If cancellations after the entry deadline by name for rooms paid by the OC occur, any cancellation fee the OC has to pay to the hotel will be invoiced to the respective Member.



Hotels

SUB HOTEL for Overseas Media & OC

Hotel Hakata Place

3-16, Chikkohonmachi, Hakata-ku, Fukuoka,
812-0021, Japan

Tel: +81-92-404-7770

Fax: +81-92-404-7774

URL: <http://hotel-hakataplace.com/>

Location

5 min. walk from the Rink.

(No official transportation provided)

Room Charge

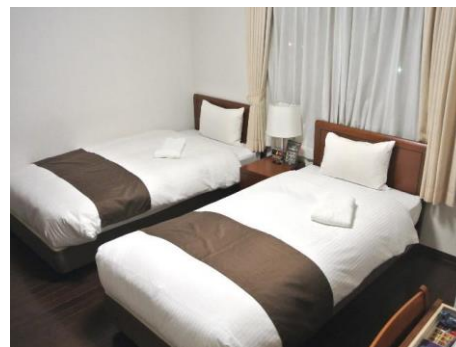
Single room 8,400Yen / per day(including Breakfast & Tax)

Internet

Free high-speed internet available in your room (Wired LAN)



Breakfast
Buffet Style
(7:00-10:00)



(Hotel Information: as of Aug. 2013)



Useful Information

VISA APPLICATION

Check the following URL to find out if you need to obtain a visa to enter Japan.

http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html

The procedure is shown in the following page to apply for a visa.

http://www.mofa.go.jp/j_info/visit/visa/index.html

After submitting your entry forms, our agent will contact you directly and ask you to for some application questions e.g. name on passport, passport number, passport validity date, applying city, and they will send you the necessary package“official invitation letter” to your mentioned address by FedEx or EMS as soon as possible. After receiving the package, applicants need to submit the passport with the necessary forms to the Consulate with the jurisdiction at a Japanese Embassy or Consulate General which is mentioned in your paper. It will take at least one week for the visa to be issued, so it is highly recommended to consider the timing for the application.

TIME ZONE

Time zone for Japan is 9 hours ahead of Greenwich Mean Time (GMT+9:00).

ELECTRICITY

100 V plug type A

CURRENCY

Paper bills, we have 10,000Yen, 5,000Yen and 1,000Yen bills and coins, we have 500Yen, 100Yen, 50Yen, 10Yen, 5Yen and 1Yen coins are used. Most stores accept all bills but larger bills (10,000Yen or 5,000Yen) may not be accepted when you take public transportation like buses or subways. There are three kinds of international convertible currency in our planet, US dollars, Euros and Yen. It means, you can convert Yen in your own country if you have extra Yen left in your pocket.



Useful Information

FINANCIAL SERVICES AND BANKING HOURS

Regular banking hours are Monday to Friday from 9:00 to 15:00. All banks on Saturday, Sunday and national holidays are closed all day. Major credit cards are accepted in most business establishments. The Japanese Yen has a favorable exchange rate. Automated teller machines marked with a Plus symbol will accept automated banking cards from outside Japan. Banks charge a fee for international transactions. Most shops and restaurants will accept major international credit cards e.g. Visa, MasterCard, American Express Card, Diners Club, but no Euro Card is accepted in Japan; also traveler's cheques will be accepted in major shops, but it is recommended to visit the nearest major bank to change it to CASH for your convenience.

TAXES

5% sales tax is collected in the entire country for all services and products.

Prices are posted with sometimes tax included and sometimes tax excluded. Vending machines, convenient stores, coffee shops, buses, taxies, etc. are mainly included. Restaurants, fashion boutiques, hotel, etc. are mainly excluded.

GRATUITY

Tipping in restaurants is not necessary. Hotel restaurants or cafe automatically add a service charge to the bill.

LIQUOR LAWS

The minimum legal drinking age in Japan is 20 years. At liquor stores, bars, you may be asked to show your identification.

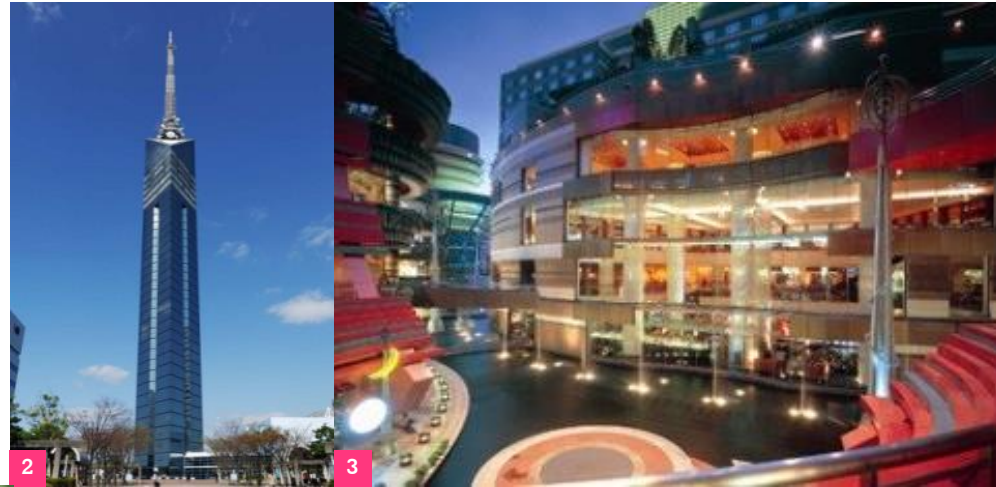
SMOKING

There is a smoking law in Japan. It is illegal to smoke for people under 20 years old. There are many restricted building, hotels, arena or restaurant, and limited area for smokers.

Useful Information -Tourism and Culture

1. Dazaifu Tenmangu

Before the entrance examination season, this shrine gets crowded with students who visit here to pray, where the god of literature is enshrined.



2. Fukuoka Tower

This is the tallest seaside tower in Japan, the total 234m high, and covered with about 8,000 half mirrors. You can enjoy 360-degree panoramic view of Hakata city from the observation room at 123 meters from the ground.

3. Canal City

The place is popular as not only an enormous shopping destination with numerous restaurants but also as an entertainment complex, such as a movie theater, hotels, and performing arts center.

Useful Information-Food Culture



1. Food Stalls

Many variety of food stalls line on the streets at night in Fukuoka. It makes the city even more exciting and lively. It is firstly appeared and spread in the town after the World War II as a mobile eating place. More than 190 stalls are set up in the city and they offer a wide variety of dishes including ramen, oden, yakitori, tempura and many others.

2. Karashi-Mentaiko

It can be said the Karashi -Mentaiko is the most popular souvenir from Fukuoka. Mentaiko is cod roe seasoned with cayenne peppers. It is spicy and rich flavors. You can enjoy simply with rice or add in pasta and pizza as a rich hot flavor.

3. Motsu-nabe

This food is also as popular as Mizutaki, but which is made from the offal or guts of cow, called "motsu" in Japanese. It is known as healthy with low calorie and high nutrition. Chopped Cabbage, Chinese chive, leek, garlic, and chili pepper are placed in the hot pot with motsu is very common style. Soy sauce or miso soup are usually cooked with.

4. Mizu-taki

This food is one of the best known specialties of the Fukuoka Prefecture. Boned chicken and skin are placed in the hot pot with cold water, and slowly simmered to a boil. Some fresh vegetables and tofu are cooked with. You can enjoy the taste of chicken-based broth adding a little salt first, and then eat chicken and vegetables with a ponzu dip (a mix of soy sauce with citrus juice). Put rice into the soup in the hot pot in the end is popular way to eat.]

5. Hakata Ramen

"Ramen" is the now most widely eaten food all over Japan. "Tonkotsu Ramen" is on the top list of must-try cuisine in Hakata. The most famous features of this Ramen are rich in flavor of pork bone broth soup and firm texture of noodles. Some roasted pork slice and chopped welsh onions are very good when served with. If you still have a room, you should go on "Kaedama" which is a noodle refill to eat with the remaining soup.



Event Schedule (as of Sep, 2013) – subject to change

Date	Time	Event	Date	Time	Event
Wednesday, Dec. 4	All day	Official Practice	Friday, Dec. 6	14:30-	Junior Ladies – Free Skating
	12:00-	Team Leaders Meeting (Rink)		15:40-	Junior Men – Free Skating
	16:30-	Referees and Technical Controllers Meeting (Hotel)		17:00-	Senior Pairs – Short Program
	17:15-	Judges Meeting – Single & Pairs (Hotel)		18:15-	Senior Ice Dance – Short Dance
	18:15-	Judges Meeting – Ice Dance (Hotel)		19:30-	Senior Men – Free Skating
	20:00-	ISU and Judges Dinner (Hotel)		20:50-	Junior Pairs – Free Skating
Thursday, Dec. 5				-	Victory Ceremonies
	14:45-	Junior Ladies – Short Program	Saturday, Dec. 7	07:30-	Technical Panel Review Meeting -Men
	15:50-	Junior Men – Short Program		08:00-	Judges Round Table Discussion – Junior Ladies (Hotel)
	16:55-	Junior Pairs – Short Program		09:00-	Judges Round Table Discussion – Junior Men (Hotel)
	18:00-	Opening Ceremony on Ice		10:00-	Judges Round Table Discussion – Senior Men (Hotel)
	18:40-	Senior Men – Short Program			
	19:50-	Senior Ladies – Short Program			

Event Schedule (as of Aug, 2013) – subject to change

Date	Time	Event	Date	Time	Event
Saturday, Dec. 7	11:00-	Judges Round Table Discussion – Junior Pairs (Hotel)	Sunday, Dec. 8	08:00-	Judges Round Table Discussion – Senior Pairs (Hotel)
	15:00-	Junior Ice Dance – Short Dance		09:00-	Judges Round Table Discussion – Senior Ice Dance (Hotel)
	16:15-	Senior Pairs – Free Skating		10:00-	Judges Round Table Discussion – Senior Ladies (Hotel)
	17:50-	Senior Ice Dance – Free Dance		12:15-	Junior Ice Dance – Free Dance
	18:30-	Technical Panel Review Meeting -Pairs		14:30-	Exhibition
	19:20-	Senior Ladies – Free Skating		-	Victory Ceremonies
	-	Victory Ceremonies		14:30-	EXHIBITION
Sunday, Dec. 8	08:00-	Technical Panel Review Meeting -Ladies		16:00-	Judges Round Table Discussion – Junior Ice Dance (Hotel)
	08:00-	Meeting with the qualified Teams for the Olympic Winter Games 2014		17:00-	Technical Panel Review Meeting -Ice Dance
				20:00-	Closing Banquet (Hotel)

SUMMARY OF DEADLINES

Nov. 1, 2013

Composition of Delegation-Junior

Entry Form for Competitors-junior

Nov. 28, 2013

Composition of Delegation-Senior

Entry Form for Competitors-Senior

Entry Form for Judges

Hotel Sheet

Travel Form for Teams

Bank Transfer Information for Prize Money

Ice Dance Music Information

Planned Program Content

Skater Health Care Form

*We appreciate to receive the visa application form as soon as possible.