

ISU WORLD
FIGURE SKATING
CHAMPIONSHIPS[®]

SAITAMA JAPAN 2019

18 – 24 March, 2019

Media Information



**INTERNATIONAL
SKATING UNION**

Japan Skating Federation looks forward to hosting media attending the ISU World Figure Skating Championships® 2019 in Saitama, Japan. The event will be held at the Saitama Super Arena from 18 - 24 March, 2019.

This information will assist you in planning your trip to Saitama and to apply for media accreditation to cover the event. Every effort will be made to ensure journalists have all the appropriate facilities necessary to work at the event.

The press centre and press tribune will be open and operational for the first practice/training session on Tuesday, 18 March, 2019 at 05:30.

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If you require further information or have any questions, please contact:

ISU World Figure Skating Championships® 2019 in Saitama Media Office
Email : 19wfc-saitama@mediaoffice.co.jp
Fax : +81 3 5467 3483

Media Accreditation

All media must apply for media accreditation through the ISU Online Media Accreditation System (OMAS) on the International Skating Union (ISU) website (www.isu.org) under «[Media Accreditation](#)».

Accreditation will be granted to professional journalists and photographers only.

Writing press, photographers, non-right holding media and freelancers

- **Writing Press** (newspaper, magazine, internet, agencies and ISU Member Federations): maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Photographer**: maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Television non-right holder**: maximum three professionals per organization
- **Radio non-right holder**: maximum one professional per organization
- **Freelancer**: A freelance journalist or photographer is a full time professional editor or photographer, who is not employed by an agency or newspaper – a self-employed professional. A freelance editor or photographer must provide written evidence that he/she operates on behalf of a clearly identified media. A freelance editor or photographer operating under his/her own account will not be accepted.

The total number of accredited media representatives will be subject to capacity. The Organizing Committee (OC) and ISU reserve the right to refuse any accreditation should the number of applications exceed given space or if any requested information / documentation has not been provided in due time.

The deadline to apply for media accreditation is **Monday, 4 March, 2019**. All media must provide the following documentation when applying for media accreditation and further information can be requested:

1. Copy of current professional media or journalist card
2. ID photo in .jpg.
3. *If not in possession of a professional media card, a comment must be added to the note box provided and a letter from your editor confirming your assignment must be uploaded to your application.*

Rights holding TV and radio

All right holding media must also apply for accreditation via OMAS. Access to the Right Holders area is restricted, therefore Right Holders are invited to contact the ISU Media Team media@isu.ch in order to obtain a username and password. To book any broadcasting services or facilities please contact the host Broadcaster:

Fuji Television
Aki Takahashi
Email: aki.takahashi@with1.fujitv.co.jp
Phone: +81 80 4194 4716

Accreditation Confirmation

If the accreditation request is accepted, an automatic email of confirmation will be issued. You may be asked to present a copy of the email of confirmation to receive your accreditation badge.

You will also be notified if your accreditation request is denied. Please note that the ISU and OC reserve the right to refuse accreditation with or without justification.

Media Accreditation cards are to be picked up at Saitama Super Arena "E2" gate.



Media Accreditation Card is also required to cover all official practices at both the Main Rink and the Practice Rink in the Saitama Super Arena.

Opening times:

March 18 (Mon)	From 05:30
March 19 (Tue)	From 05:30
March 20 (Wed)	From 05:30
March 21 (Thu)	From 06:00
March 22 (Fri)	From 06:30
March 23 (Sat)	From 06:00
March 24 (Sun)	From 10:00

Up to 2 hours after the end of the last official practice/competition/media conference (whichever is latest) of the day.

Accreditation at the Saitama Super Arena, Press Entrance.

Operating hours:

Sunday, Mar. 17 to Tuesday, Mar. 19	09:00 – 22:00
Wednesday, Mar. 20 to Saturday, Mar. 23	09:00 – 20:00
Sunday, Mar. 24	09:00 – 15:00

Media Facilities at the venue

OC will provide a media tribune, as well as tabled and non-tabled media seating. Wireless internet will be available. Lockers will be available but the number of the lockers are limited.

Media Tribune and TV Commentator positions

Tabled media seating: Short side near the rink board and also some seats at Section 219.

General media seating: Access Section 219.

Mixed Zone

The Mixed Zone provides an opportunity for media to interview athletes immediately after competition. The Mixed Zone is split into five main sections and follows a pre-determined priority order:

- Quick Quotes available through the ISU website
- Rights holders TV and radio broadcasters who have pre-booked positions
- ENG crews
- Written press
- Non-rights holders

All athletes must pass through the Mixed Zone on completion of every event. Media may also approach coaches for interviews in their designated section, if required. The Media Operations team will make sure that skaters go through the mixed zone, fulfil any media requests but are also responsible to make sure that the medalists get to their ceremony on time and will return to the Mixed Zone to finish TV interviews, and will then attend the press conference.

Material Available

- [Press Conference](#)
- [Flash quotes](#)
- [Press Releases](#)
- [Media Guide](#)
- [Image Gallery: Available in News Items with credit© as mentioned](#)
- Social Media:
 - [Facebook](#)
 - [Twitter](#)
 - [Instagram](#)
 - [YouTube](#)
 - [Weibo](#)
- Hashtags: #WorldFigure & #FigureSkating

Media Accommodation

The OC has designated three official media hotels in Saitama area and one in Shinjuku area. Please be advised that the transportation service will only be available for the designated official team hotel, which is Keio Plaza Hotel. Shuttle schedules will be provided on site.

Every individual media person is responsible for booking their own accommodation and bearing any cancellation fees.

Official Travel Agency or Tour Operator

JTB Corporation/Sports Section 1

World Figure Skating Championships 2019 Travel Desk

54F Shinjuku Park Tower,3-7-1, Nishi-Shinjuku, Shinjuku-ku, Tokyo, 163-1066, JAPAN

e-mail: wfsc2019-travel@jtb.co

Media Hotels

Shinjuku Washington Hotel

*refer to Shinjuku Area map

3-2-9 Nishi-Shinjuku,

Shinjuku-ku, Tokyo,

160-8336 Japan

Tel: +81 3 3343-3111

Fax: +81 3 3342-2575

URL: <http://shinjuku.washington-hotels.jp>

Check-in: from 14:00

Check-out: before 11:00

About 8 minutes' walk from Shinjuku Station and 3 minutes' walk from Keio Plaza Hotel

Room Equipment

Bathroom, Bidet-type toilet with warm water, Telephone(s) with multi-language voicemail, Television set, Video On Demand (Approx. 200 titles available at JPY1,000/night stay), Free High-speed internet LAN connection, Free Wi-Fi, Refrigerator, Shoehorn, Smartphone outlet plug of charger, Trouser press (Available for free at the front desk), Iron (Available for free at the front desk)

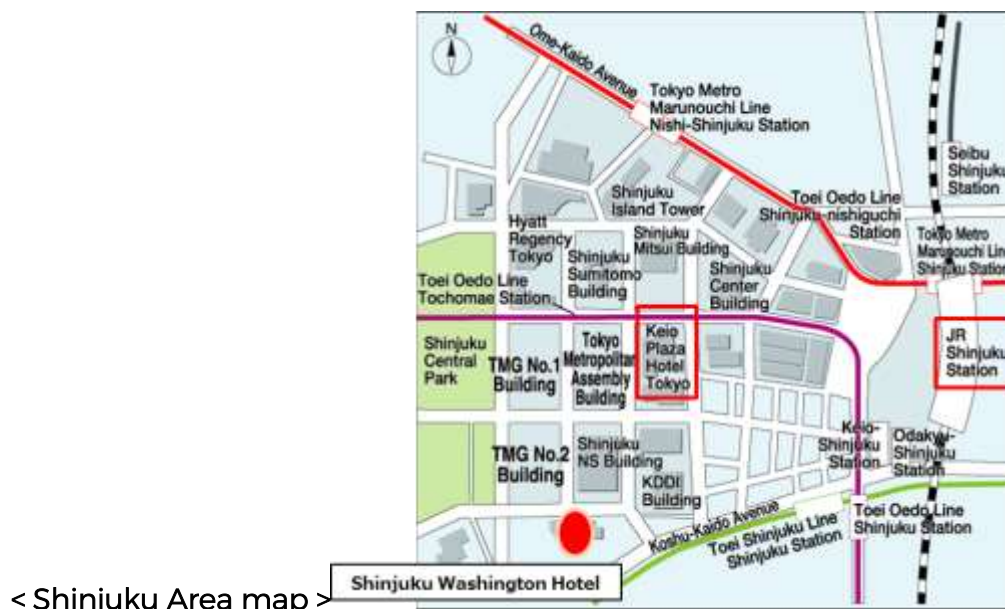
Room Amenities

Shampoo, Conditioner, Body soap, Toothbrush, Bath towel, Face towel, Cotton swab, Negative ion Hair dryer, Night wear, Green tea, Coffee, Electric jug, Slippers, Hair brush, Shower cap, Laundry bag, Air freshener for clothes, Humidification air cleaner, Electric Kettle

Room Change

Standard Single room (13 m²)

14,800 JPY/per night including breakfast & VAT



#WorldFigure #FigureSkating

[Facebook](#) / [Twitter](#) / [Instagram](#) / [YouTube](#) / [Weibo](#)

[Event Page](#)

Palace Hotel Omiya

***refer to Saitama Shin-Toshin area map ①**

1-7-5, Sakuragi-cho, Omiya-ku,
Saitama-shi, Saitama
330-0854 Japan
Tel: +81 48 647 3300
Fax: +81 48 647 0430
URL: www.palace-omiya.co.jp/eng

Check-in: from 14:00

Check-out: before 12:00

About 3 minutes' walk from Omiya Station and 10 minutes by train and walk to Saitama Super Arena

Room Equipment

Bathroom, Bidet-type toilet with warm water, Telephone, Television set, Free High-speed internet LAN connection, Free Wi-Fi, Refrigerator

Room Amenities

TV, Refrigerator, Electric kettle, Glasses, Hair dryer, Shampoo, Conditioner, Body soap, Towels, Night wear

Slippers, Tooth Brush, Shaves & Shaving Gel, Comb, Wi-Fi / LAN cable

Room Change

Standard Single room (15 m²)
15,000 JPY/per night including breakfast & VAT

Rafre Saitama Hotel

***refer to Saitama Shin-Toshin area map ②**

3-2, Shintoshin, Chuo-ku,
Saitama-shi, Saitama
330-0081 Japan
Tel: +81 48 601 1111
Fax: +81 48 600 5501
URL: <http://www.rafre.co.jp>
*only Japanese website is available

Check-in: from 15:00

Check-out: before 10:00

About 10 minutes' walk from Saitama Shin-Toshin station and 1 km to Saitama Super Arena

Room Change

Standard Single room (19 m²)
14,000 JPY/per night including breakfast & VAT
Standard Twin room (24 m²)
20,000 JPY/per night including breakfast & VAT

Apa Hotel Saitama Shintoshin Eki-kita (1.2km from Saitama Super Arena)
***refer to Saitama Shin-Toshin area map ③**

2-72 , Kishiki-cho, Omiya-ku,
Saitama-shi, Saitama
330-0843 Japan

Tel: +81 48 650 1111

Fax: +81 48 650 1146

URL: https://www.apahotel.com/hotel/shutoken/2_saitamashintoshin-ekikita/

Check-in: from 15:00

Check-out: before 11:00

About 8 minutes' walk from Saitama Shi-Toshin station and 1.2km from Saitama Super Arena

Room Change

Standard Single room (12 m²)

13,900 JPY/per night including breakfast & VAT

< Saitama Shin-Toshin area map >



Saitama Super Arena

Reservation Payment Conditions

Payment

- 100 % full payment at the time of booking

Cancellation Policy

- 50 % of refund until Wed. Feb.27, 2019.
- No refund after Wed. Feb. 27, 2019

Transportation

From Narita Airport to Shinjuku Washington Hotel

(1)Take the Narita Express from Narita Airport to Shinjuku Station (About 80 minutes)

Fare : JPY 3,190 one-way for adult

*Shinjuku Washington Hotel is directly connected to Shinjuku Station by an underground passageway (serviced by JR, Tokyo Metro, Odakyu, Keio and other railway lines) between 06:00 and 22:45 for comfortable access even in bad weather. 8 minutes walk from Shinjuku Station.

(2)Take an airport shuttle bus (About 120 minutes by Airport Limousine Bus)

Fare: JPY3,100 one-way for adult

*arrival at and departure from the entrance of the hotel)

From Tokyo International Airport (Haneda Airport) to Shinjuku Washington Hotel

Take an airport shuttle bus (About 70 minutes by Airport Limousine Bus)

*(arrival at and departure from the entrance of the hotel

Fare: JPY1,230 one-way for adult (JPY620 for child)

From Narita Airport to Omiya Station

Take an airport shuttle bus from Narita Airport to Omiya Station

(About 120-150 minutes)

Fare : JPY 2,800 one-way for adult

From Tokyo International Airport (Haneda Airport) to Omiya Station

Take an airport shuttle bus from Haneda Airport to Omiya Station

(About 60 minutes)

Fare: JPY1,540 one-way for adult

Useful Information

Currency

The unit of Japanese currency is yen. Coins are available in denominations of 1, 5, 10, 50, 100 and 500 yen and bank notes in denominations of 1,000, 2,000, 5,000 and 10,000 yen. The smallest form of currency is the 1 yen coin, and the largest form of currency is the 10,000 yen bill. The 5 yen coin and 50 yen coin are rare worldwide in that they have holes in the middle of them. Please note that the values of all coins and bills excluding the 5 yen coin are written in Arabic numerals. Only the 5 yen coin has no Arabic numerals on it.

The 1,000 yen bill and 100 yen coin are used often. In addition to being accepted by many vending machines, the 1,000 yen bill makes your shopping go smoothly at the cash register. In addition, the 100 yen coin is the most widely-used coin in areas with automated installments such as coin-operated lockers and washing machines.

Financial services and banking hours

Regular banking hours are Monday to Friday from 9:00 to 15:00. All banks are closed on Saturday, Sunday and national holidays.

Also you may withdraw money with major credit cards or international cash cards in Japan Post Bank ATMs or ATMs at major convenience stores. ATM marked with a Plus symbol will accept automated banking cards from outside Japan.

Note: for transactions that incur service charges, a fee is charged for the number of transactions.

Competition information

[ISU World Figure Skating Championships Web Page](#): please click the link to get the further information.

[Schedule](#)

Entry List: TBD

Results: TBD

For any additional questions or information, please do not hesitate to contact:

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Email : 19wfc-saitama@mediaoffice.co.jp

Fax : +81 3 5467 3483