

**TOMASZÓW MAZOWIECKI - POLAND**  
**7 - 9 DECEMBER 2018**



**ISU WORLD CUP SPEED SKATING**  
**TOMASZÓW MAZOWIECKI, POLAND**  
**DECEMBER 7-9, 2018**

## Media Information



## MEMORANDUM FOR GUIDANCE IN HOSTING ISU EVENT

The Polish Speed Skating Association looks forward to hosting media attending the ISU World Cup Speed Skating in Tomaszów Mazowiecki, Poland. The event will be held at the Ice Arena from December 7-9, 2018.

This information will assist you in planning your trip to Tomaszów Mazowiecki and to apply for media accreditation to cover the event. Every effort will be made to ensure journalists have all the appropriate facilities necessary to work at the event.

The press centre and press tribune will be open and operational for the first training session on Monday, December 3, 2018 from 09:00.

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If you require further information or have any questions, please contact:

OC Press officer:  
Mr. Konrad Niedzwiedzki  
Email: [media@pzls.pl](mailto:media@pzls.pl)

## MEMORANDUM FOR GUIDANCE IN HOSTING ISU EVENT

### Media Accreditation

All media must apply for media accreditation through the ISU Online Media Accreditation System (OMAS) on the International Skating Union (ISU) website ([www.isu.org](http://www.isu.org)) under «[Media Accreditation](#)».

Accreditation will be granted to professional journalists and photographers only.

### Writing press, photographers, non-right holding media and freelancers

- **Writing Press** (newspaper, magazine, internet, agencies and ISU Member Federations): maximum two professionals per organization
- **Photographer**: maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Television non-right holder**: maximum three professionals per organization
- **Radio non-right holder**: maximum one professional per organization
- **Freelancer**: A freelance journalist or photographer is a full time professional editor or photographer, who is not employed by an agency or newspaper – a self-employed professional. A freelance editor or photographer must provide written evidence that he/she operates on behalf of a clearly identified media. A freelance editor or photographer operating under his/her own account will not be accepted.

The total number of accredited media representatives will be subject to capacity. The Organizing Committee (OC) and ISU reserve the right to refuse any accreditation should the number of applications exceed given space or if any requested information / documentation has not been provided in due time.

The deadline to apply for media accreditation is **November 23, 2018**. All media must provide the following documentation when applying for media accreditation and further information can be requested:

1. Copy of current professional media or journalist card
2. ID photo in .jpg.
3. *If not in possession of a professional media card, a comment must be added to the note box provided and a letter from your editor confirming your assignment must be uploaded to your application.*

### Rights holding TV and radio

All right holding media must also apply for accreditation via OMAS. Access to the Right Holders area is restricted, therefore Right Holders are invited to contact the ISU Media Team [media@isu.ch](mailto:media@isu.ch) in order to obtain a username and password. To book any broadcasting services or facilities please contact the host Broadcaster:

TVP Sport

Mr. Łukasz Pekała

Email: [Lukasz.Pekala@tvp.pl](mailto:Lukasz.Pekala@tvp.pl)

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### Accreditation Confirmation

If the accreditation request is accepted, an automatic email of confirmation will be issued. You may be asked to present a copy of the email of confirmation to receive your accreditation badge.

You will also be notified if your accreditation request is denied. Please note that the ISU and OC reserve the right to refuse accreditation with or without justification.

Accreditations can be picked up at the front desk of the Ice Arena, next to the main entry from December 3, 2018.

### Visa Application

Media representatives requiring an official invitation letter in order to apply for a visa must contact the Organizing Committee. Please note that an official invitation letter will only be provided to approved media representatives.

### Media Facilities at the venue

- Media Facilities at the venue will provide work desks, power, wired and wireless internet, TV screens, lockers.

### Media Tribune and TV Commentator positions

- Media tribune will be located in the corner behind the finish line 500m. It can be accessed directly from the press center, At the media tribune there will be 6 tabled positions, 25 non-table seats. There will be wireless Internet connection, TV screen and lockers will be located in the press center.

### Mixed Zone

The Mixed Zone provides an opportunity for media to interview athletes immediately after competition.

The Mixed Zone is split into five main sections and follows a pre-determined priority order:

- Quick Quotes available through the ISU website
- Rights holders TV and radio broadcasters who have pre-booked positions
- ENG crews
- Written press
- Non-rights holders

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All athletes must pass through the Mixed Zone on completion of every event. Media may also approach coaches for interviews in their designated section, if required. The Media Operations team will make sure that skaters go through the mixed zone, fulfil any media requests but are also responsible to make sure that the medalists get to their ceremony on time and will return to the Mixed Zone to finish TV interviews, and will then attend the press conference.

The Mixed Zone is located at ground floor level and can be accessed via stairs located opposite the media centre entrance on the concourse.

### Material Available

- Media Guide: <https://www.isu.org/media-guides/17524-speed-skating-media-guide-2018-19/file>
- Image Gallery: <https://www.isu.org/speed-skating/speed-skating-events/speed-skating-calendar/eventdetail/11751/-/isu-world-cup-speed-skating?templateParam=1>
- Social Media:  
Facebook: <https://www.facebook.com/ISUSpeedSkating> and <https://www.facebook.com/PZLSPolska/>  
Twitter: [https://twitter.com/ISU\\_Speed](https://twitter.com/ISU_Speed) and [https://twitter.com/pzls\\_pl](https://twitter.com/pzls_pl)  
Instagram: <https://www.instagram.com/isuspeedskating/> and [https://www.instagram.com/pzls\\_pl/](https://www.instagram.com/pzls_pl/)
- Hashtags: #WCSpeed

### Media Accommodation

The OC has designated two official media hotels. Shuttle transportation will be arranged from all the official media hotels to the main venue and the practice arena. Shuttle schedules will be provided on site. Please be advised that the transportation service will only be available for the designated official media hotels.

Every individual media person is responsible for booking their own accommodation and bearing any cancellation fees.

### Media Hotels

#### \*\*\* Hotel Mazowiecki [mid-range option]

Phone: +48 44 724 64 01, +48 44 724 64 02

Website: [www.hotel-mazowiecki.pl](http://www.hotel-mazowiecki.pl)

Location: St. Anthony's Street 19, 97-200 Tomaszów Mazowiecki [1,5 kilometers from the Ice Arena in Tomaszów Mazowiecki]

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- 46 comfortable rooms – some of them are air-conditioned, wi-fi
- 2 conference halls
- parking
- check-in begins at 14.00 and ends at 12.00 the next day  
The restaurant is open from Monday to Saturday from 17.00 to 23.00 and Sunday from 12.00 to 18.00

SGL room price 150 PLN per room per night including breakfast  
TWIN room price 190 PLN per room per night including breakfast

### Hotel Plan [mid-range option]

Phone: +48 44 734 61 10, +48 533 324 619

Website: <http://zajazdplan.pl>

Email: [recepcja@zajazdplan.pl](mailto:recepcja@zajazdplan.pl)

Location: Studzianki 41, 97-320 Wolbórz [13 kilometers from the Ice Arena in Tomaszów Mazowiecki, approximately 20 minutes drive away by a car.



- 20-person accommodation: 8 TWIN and 4 SGL rooms.
- parking
- WiFi
- check-in begins at 14.00 and ends at 12.00 the next day  
The restaurant is open from 07:00 to 22:00, from Monday to Sunday.  
**Pre-reservation for the dates December 3-10,2018 valid until November 11,2018.**

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SGL room price 120 PLN per room per night including breakfast  
TWIN room price 165 PLN per room per night including breakfast

### Reservation Payment Conditions

- Reservation code: "World Cup"
- It is the responsibility of the individual media persons to book their own accommodation and to bear any cancellation fees.
- Payment: Cash in PLN or credit card [VISA, MasterCard] at the front desk.

## Transportation & Telecommunications

### Transportation

1. On request, the Organizing Committee will provide bus transportation from Monday, December 3, until Monday, December 10, 2018 between:
  - Warsaw International Airport "Chopin" or Warsaw Central Railway Station and the official hotels (Price: Euro 50/per person for group of 4 or more / one way. For the group of up to 3 person the price will be 70 Euro/per person / one way)
  - Łódź Fabryczna Railway Station and the official hotels (Price: Euro 30/per person for group of 4 or more / one way. For the group up to 3 person the price will be 40 Euro/per person /one way)
2. Shuttle transportation will be arranged from two remote hotels to the main venue once a day to the venue and once a day back to the hotels. Exact shuttle schedules will be provided on site. Please be advised that the transportation service will only be available for the remote media hotels recommended by OC.

### Telecommunications

All media areas will have a media dedicated WIFI internet access at the press tribune and in the press centre. There will also be limited number of cabled internet connections.

### Useful Information

Current exchange rate as of September 28, 2018:

1 EUR= 4,29 PLN

1 USD= 3,65 PLN

Polish VAT rates: basic: 23%

lowered: 8%, 5%, 3%

Emergency numbers:

Police 997

Ambulance 998

Fire brigades 999

European emergency number 112

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### Competition information

#### Schedule:

Thursday, December 6:	16:00	Team leaders' Meeting, Olympic Sports Centre in Spała	
	18:00	Opening draw, Olympic Sports Centre in Spała	
Friday, December 7:	09:00*	Division B:	500m Ladies (1 <sup>st</sup> ) 500m Men (1 <sup>st</sup> ) 1000m Ladies 1000m Men
	13:45	Division A:	500m Ladies (1 <sup>st</sup> ) 500m Men (1 <sup>st</sup> ) 1000m Ladies Team Pursuit Men Team Pursuit Ladies 1000m Men
Saturday, December 8:	09:00*	Division B:	500m Ladies (2 <sup>nd</sup> ) 1500m Men 1500m Ladies 500m Men (2 <sup>nd</sup> )
	14:00	Division A:	500m Ladies (2 <sup>nd</sup> ) 1500m Men 1500m Ladies 500m Men (2 <sup>nd</sup> )
Sunday, December 9:	09:00*	Division B:	5000m Ladies 10000m Men
	13:00	Division A:	Team Sprint Ladies Team Sprint Men 5000m Ladies 10000m Men

\* The actual starting times for the B Division races will be announced at the Team leaders' meetings.

Entry list, results, rankings: [https://live.isuresults.eu/events/2019\\_POL\\_0001/schedule](https://live.isuresults.eu/events/2019_POL_0001/schedule)

***For any additional questions or information, please do not hesitate to contact:***

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Email: [media@pzls.pl](mailto:media@pzls.pl)

<https://pzls.pl/wc2018-en>

<https://www.isu.org/speed-skating/speed-skating-events/speed-skating-calendar/eventdetail/11751/35/isu-world-cup-speed-skating?templateParam=11>